



Management & Consulting, LLC
250 International Parkway, Suite 280
Lake Mary, Fl. 32746
321-263-0132

***STONEBRIER COMMUNITY
DEVELOPMENT DISTRICT***

Agenda Package

***Board of Supervisor
Regular Meeting***

***Date & Time:
Thursday
April 11, 2019
6:30 PM***

***Avid Management
2906 Busch Lake Blvd.
Tampa, FL***

Note: The Advanced Meeting Package is a working document and all materials are considered **DRAFTS** prior to presentationn and Board acceptance, approval or adoption.

Stonebrier Community Development District

DPFG Management & Consulting, LLC

[X] 250 International Parkway, Suite 280
Lake Mary FL 32746
321-263-0132 Ext. 4205

[] 15310 Amberly Drive, Suite 175
Tampa, Florida 33647
813-374-9105

Board of Supervisors
Stonebrier Community Development District

Dear Board Members:

The Regular Meeting the Board of Supervisors of the Stonebrier CDD is scheduled for **Thursday, April 11, 2019 at 6:30 P.M. at Avid Management, 2906 Busch Lake Blvd. Tampa FL.**

The advanced copy of the agenda for the meeting is attached, along with associated documentation for your consideration. Any additional support material will be forward to you under separate cover or distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. In the meantime if you have any questions, please contact me.

Sincerely,

Patricia Comings-Thibault

Patricia Comings-Thibault
District Manager

Enclosure

Cc: District Attorney
District Engineer
District Records
Developer

District: **STONEBRIER COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Thursday, April 11, 2019

Time: 6:30 PM

Location: Avid Management,
2906 Busch Lake Blvd.
Tampa, FL

Dial –in Number: 712-775-7031
Guest Access Code: 109-516-380

Agenda

I. Roll Call

II. Audience Comments

III. Vendor Reports

- A. Aquatic Systems Waterway Inspection Report Exhibit 1
 - Aquatic Systems Proposal for Planting
 - Aquatic Systems Priority Plant Listing
- B. DPFG Field Operations Report Exhibit 2
- C. LMP Landscape
 - Presentation of Maintenance Quality Inspection & Irrigation Inspection Exhibit 3
 - Consideration of LMP Landscape Proposals: Exhibit 4
 - ❖ Installation of St. Augustine Grass at Sunlake Intersection - \$500
 - ❖ Consideration of LMP Landscape Proposal for Woodline Conservation Cutback - \$116,857

IV. Consent Agenda

- A. Approval of Minutes of March 14, 2019 Meeting Exhibit 5
- B. Acceptance of the Unaudited February, 2019 Financial Statements Exhibit 6

V. Business Items

- A. Consideration of Proposal for the Maintenance of the Monuments Exhibit 7
 - CertaPro Painters
 - Jayman Enterprise, LLC
- B. Consideration of Ecological Consulting, Inc. Proposals for Monitoring & Maintenance Exhibit 8
 - Quarterly Maintenance for Two Years - \$8,800
 - Semi-Annual Monitoring for Two Years - \$2,400
- C. Discussion of Drainage Behind the Amenity Center Exhibit 9
 - BrightView Landscape Services - \$3,750
- D. Presentation of the Draft Proposed Budget for Fiscal Year 2020 *To Be Distributed*

VI. Staff Reports

- A. District Manager
- B. District Attorney
- C. District Engineer

VII. Supervisors Requests**VIII. Adjournment**

EXHIBIT 1



Stonebrier CDD Waterway Inspection Report

Reason for Inspection: Routine Scheduled

Inspection Date: 4/1/2019

Prepared for:

Ms. Patricia Thibault, MACC
Senior Manager
DPFG
250 International Parkway
Lake Mary, FL 32746

Prepared by:

Patrick Brophy, Account Representative/Biologist

Morgan Melatti, Account Representative/Biologist

Aquatic Systems, Inc. - Wesley Chapel Field Office

Corporate Headquarters

2100 N.W. 33rd Street, Pompano Beach, FL 33069

1-800-432-4302

Site: TZ**Comments:** Normal growth observed

The open water of Site TZ was observed to be in good condition during today's inspection. The littoral shelf has a healthy cluster of Pickerelweed (above/top right), the remaining area has Southern Watergrass (above/bottom right), which will require a treatment in order to open up the area to allow for greater success of proposed native plant installations.

Site: B3, B1**Comments:** Normal growth observed

The water levels of Site B3 (above) are low, exposing the littoral area, which is ready for the installation of desirable Florida native vegetation. Two clusters of native Maidencane were present in the shelf of Site B1 (right), the remaining area was free of vegetation and is ready for planting. Erosion was noted along the east bank of Site B1, remediation is recommended.

Site: B2, J**Comments:** Normal growth observed

The shelf of Site B2 (above) has two clusters of native, desirable, Maidencane and minor Pennywort growth which will receive treatment prior to plant installation. Golden Canna planted around the shelf perimeter of Site J continue to thrive (bot. right)

Site: K, M**Comments:** Normal growth observed

The shelf of Site K is dry, and ready to be planted upon approval (above). Minimal perimeter growth of Slender Spikerush will continue to be monitored and treated as necessary. Site M's shelf (bot. right) will require treatment to be prepped for planting.

Stonebrier CDD Waterway Inspection Report | 4/1/2019

Site: H1



Comments: Site looks good

Site H1 was observed with little to no new growth of filamentous algae and shoreline vegetation during our April inspection. The littoral shelf of the lake was free of undesirable plant growth and is ready for the installation of plants.

Site: T1, DO4



Comments: Site looks good

The littoral shelves of Site T1 (top) and DO4 (bot. right) are ready for plant installation. Submersed vegetation within the waterbody received a treatment on 3/21, results will be closely monitored with additional treatments to be applied as necessary.

Stonebrier CDD Waterway Inspection Report | 4/1/2019

Site: DO2, U



Comments: Treatment in progress

An abundance of healthy Gulf Spikerush and Arrowhead were present in Site DO2 (above) upon inspection. Torpedograss covering the littoral shelf of Site U (right) received a treatment on 4/1 in order to prepare the area for planting.

Site: CO2, CO3



Comments: Normal growth observed

Exposed shorelines of Sites CO2 (above) and CO3 (right) were showing positive results from recent herbicide applications. Low water levels and a lack of emergent vegetation within the littoral area means that the time is right for plant installation.

Stonebrier CDD Waterway Inspection Report | 4/1/2019

Site: Y, Z



Comments: Normal growth observed

The shelf of Site Y (above) was noted with small clusters of Arrowhead thriving, a planting would be beneficial to fill in the remaining area. Gulf Spikerush has established in the littoral shelf of Site Z (right) and is thriving.

Management Summary

The waterway inspection report for Stonebrier CDD was performed on April 1st, 2019 the sixteen sites in the community that have been proposed for a littoral shelf or perimeter planting. The low water levels and reduced vegetation along the shorelines and littoral areas of the sites pictured in this report make spring the ideal time for plant installations to commence. Sites that are immediately ready to be planted are sites H1, B1, B2, B3, DO2, DO4, Z, K, T1, CO2, CO3, and Y. There are three sites pictured in the report that would greatly benefit from the installation of plants, but require further treatment of vegetation in order to allow adequate time for decomposition to take place so that the planting can be more successful, those sites are U, TZ, and M. Results of ongoing treatments will be monitored in order to determine an ideal timeframe for planting. The littoral shelves of sites DO2 and Z have begun to fill in with native plant material via natural recruitment and with Arrowhead and Gulf Spikerush, both sites would still greatly benefit from the installation of additional plants around the perimeter and throughout the remaining shelf area. The status of the Golden Canna planted in Site J continues to be documented in monthly inspection reports, during this month it was observed to be in excellent condition and is continuing to spread along the bank, careful spot spray treatments will continue around the plants in order to promote continued success.

Note: Erosion in sites B1 and B2 were pictured in this report, remediation is recommended.

Recommendations/Action Items

- Continue Routine Maintenance.
- Monitor Native Plant Installation in Site J.
- Perform spot spray treatments around the Golden Canna in Site J.
- Monitor growth of submersed vegetation throughout the community.

Note: Erosion in sites B1 and B2 were pictured in this report, remediation is recommended.

Note: During our inspection, a road sign was observed fallen over and laying on the bank in the northeastern corner of Site T1.

Thank You For Choosing Aquatic Systems, Inc.!



Stonebrier CDD

Lutz, Florida

1-800-432-4302

0633-9



JK

11/2015



Aquatic
Systems



Vertex
Water Features

November 1, 2017

Ms. Patricia Thibault
Stonebrier CDD
c/o DPFG
15310 Amberly Drive, Suite #175
Tampa, Florida 33647

VIA EMAIL: patricia.comings-thibault@dpfg.com

Dear Patricia:

As requested, please find enclosed a *revised Planting Agreement* for **Stonebrier CDD**.

Please sign the contract and return to us as soon as possible, so we may schedule your program.

If you have any further questions, concerns, or if there is any way I can be of assistance, do not hesitate to call.

We look forward to serving **Stonebrier CDD**!

Sincerely,

A handwritten signature in black ink that reads 'Jimmy Taylor'.

Jimmy E. Taylor
Wesley Chapel Sales Manager
JET/lms

cc: Doug Agnew, Senior Consultant

Enclosures

Aquatic Systems, Inc.
 Lake & Wetland Management Services
Everything a Lake Should Be
 2100 NW 33rd Street, Pompano Beach, FL 33069
 Telephone: 1-800-432-4302
 www.aquaticsystems.com

This Agreement made the date set forth below, by and between Aquatic Systems, Inc., a Florida Corporation, hereinafter called "ASI", and

Ms. Patricia Thibault
Stonebrier CDD
 c/o DPFG
 15310 Amberly Drive, Suite #175
 Tampa, Florida 33647
 (321) 263-0132 Ext. 205
 patricia.comings-thibault@dpfg.com

Planting Agreement

#00067291

Prices Quoted are F.O.B.: Delivered & Planted

Date of proposal: July 28, 2017 JET-AO
 Date of Revision: October 18, 2017 Add sites, change plants and price
Date of Revision: November 1, 2017 Itemize pricing per site and add verbiage

We are pleased to quote special pricing as follows:

Site(s)	Quantity	Description	Plant Size	Price
#1 (B3)	1,300	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$1,495.00
#3 (Z)	1,000	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$1,150.00
#6 (C02)	800	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$920.00
#7 (C03)	500	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$575.00
#10 (Y)	800	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$920.00
#15 (D04)	700	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$805.00
#16 (U)	2,500	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$2,875.00
#18 (T1)	1,200	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$1,380.00
#19 (H1)	2,500	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$2,875.00
#21 (TZ)	1,800	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$2,070.00
#23 (B2)	1,500	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$1,725.00
#24 (B1)	1,500	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$1,725.00
#30 (K)	1,500	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$1,725.00
#31 (J)	2,200	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$2,530.00
#33 (M)	1,700	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$1,955.00
#34 (D02)	500	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot	\$575.00

Total Balance Due Upon Planting \$25,300.00

Note: Plants to be installed 24" off center, staggered in 3 rows throughout the Littoral Shelf.

Plant Survival Guarantee

All plants provided and installed under the terms of this Agreement are guaranteed to be of good quality and free of existing disease or defects at the time of installation. A Warranty is provided for survival of 80% of installed plants for a ninety (90) day period following installation or until such time as another company other than **Aquatic Systems, Inc.** accepts the planted areas for maintenance, whichever is less. If survival is less than 80% at the end of the 90-day period or upon acceptance for maintenance, replanting (to 80% survivorship) shall be performed by **ASI** at no cost to the CUSTOMER. This plant survivorship Warranty does not include the loss or damage of installed plant materials due to acts of God such as flood, fire, drought or other catastrophic events nor does the warranty cover loss or damage due to theft, vandalism, erosion, pestilence, predation by turtles, fish or other animals, or negligence by others. It is the responsibility of the CUSTOMER to maintain water depths at planned levels. Plant loss or damage from excessively high or low levels is not covered by this Warranty.

Terms & Conditions of Special Services Agreement

- If CUSTOMER requires **ASI** to enroll in any special third-party compliance programs invoicing or payment plans that charge **ASI**, those charges will be invoiced back to CUSTOMER.

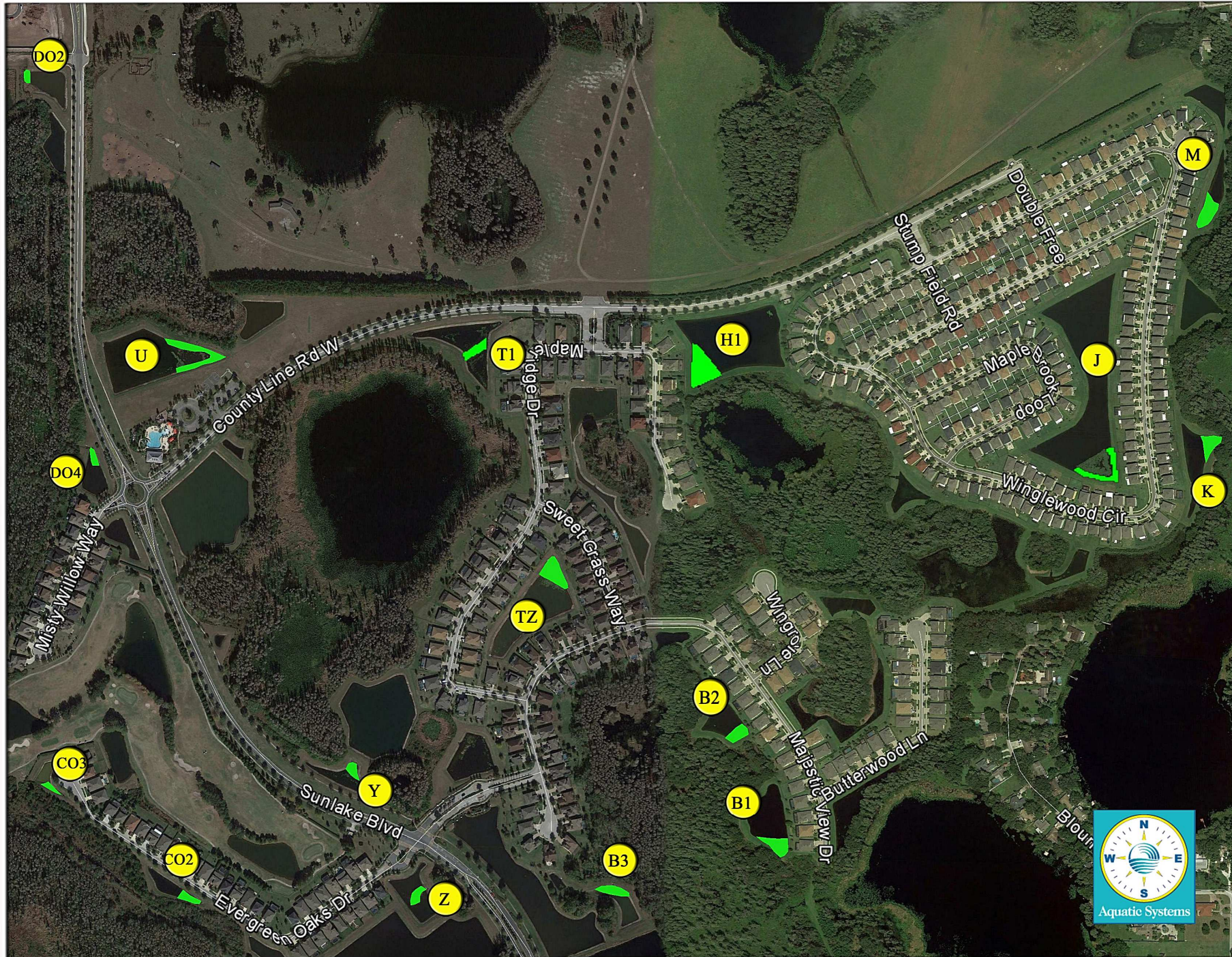
2. CUSTOMER agrees that the services to be provided are for the benefit of CUSTOMER regardless of whether the CUSTOMER has direct legal ownership of the water areas specified. In the event that CUSTOMER does not directly own the areas where services are to be provided, CUSTOMER warrants and represents that he has control of these areas to the extent that he may authorize the specified services and agrees to defend, indemnify and hold **ASI** harmless for the consequences of such services not arising out of **ASI** sole negligence.
3. Neither party shall be responsible in damages, penalties or otherwise for any failure or delay in the performance of any of its obligations hereunder caused by strikes, riots, war, acts of God, accidents, governmental order and regulations, curtailment or failure to obtain sufficient material or other cause (whether or not of the same class or kind as those set forth above) beyond its reasonable control and which, by the exercise of due diligence, it is unable to overcome. Should Aquatic System's, Inc. be prohibited, restricted or otherwise prevented from rendering specified services by any of the conditions, Aquatic Systems, Inc. shall notify CUSTOMER of said condition and of the excess direct costs arising therefrom. CUSTOMER shall have thirty (30) days after receipt of said notice to terminate this Agreement by so notifying Aquatic Systems, Inc. in writing.
4. **ASI**, at its expense, shall maintain the following insurance coverage: Workman's Compensation (statutory limits), General Liability, Property Damage, Products and Completed Operations Liability, and Automobile Liability.
5. **ASI**, agrees to hold CUSTOMER harmless from any loss, damage or claims arising out of the sole negligence of Aquatic Systems, Inc.; however, **ASI**, shall in no event be liable to CUSTOMER, or others, for indirect, special or consequential damages resulting from any cause whatsoever.
6. Collection terms are net 30 days from invoice date. In consideration of **ASI'S** providing services and/or products, the CUSTOMER agrees to pay its invoice/statement within 30 days of the invoice/statement date. All amounts remaining due and owing 30 days after billing by SELLER shall bear interest at the rate of 1.5% per month until paid in full. The CUSTOMER shall pay all costs of collection, including liens and reasonable attorney's fees. **ASI** may cancel this Agreement, if CUSTOMER is delinquent more than sixty (60) days on their account. *Checks should be payable to Aquatic Systems, Inc.*
7. It is the CUSTOMER'S responsibility to inform **ASI** of any and all work areas that are required mitigation sites in which desirable plants have been or are to be installed. CUSTOMER agrees to provide **ASI** with copies of mitigation permits, site plans, plant species, etc. relating to contracted work areas. **ASI** assumes no responsibility for damage to desirable plants where CUSTOMER has failed to disclose such information to **ASI**.
8. Cyanobacteria identification and toxin testing are not included in this agreement. Cyanobacteria are common throughout Florida waterways and our algae management program cannot guarantee the absence, elimination or control of cyanobacteria and toxins. **ASI** shall in no event be liable to CUSTOMER, or others, for indirect, special or consequential damages resulting from the presence of cyanobacteria or cyanobacteria toxins in their waterbodies.
9. Water use restrictions after treatment are not often required. When restrictions are required, **ASI** will post signs and notify CUSTOMER. It is the CUSTOMER'S responsibility to maintain the posted signs throughout the required period. **ASI** does not assume any liability for failure by any party to be notified of, or to observe, the above regulations.
10. *Carp Containment Barrier(s):* **ASI** is not responsible under any circumstances for flooding or water damage from fouled water level control structures resulting from **ASI** installing Carp Containment Barriers on the structures.
11. This Agreement constitutes the entire Agreement of the parties hereto and no oral or written alterations or modifications of the terms contained herein shall be valid unless made in writing and accepted by an authorized representative of both **ASI** and the CUSTOMER.
12. In the event legal action is instituted to enforce this Agreement or any portion hereof, the prevailing party shall be entitled to an award of reasonable attorney's fees, in addition to court and other costs, including, but without limitation, fees and costs in conjunction with any proceeding before any appellate tribunal.
13. The sole and exclusive jurisdiction and venue for the determination of any disputes arising hereunder between the parties hereto shall be the 17th Judicial Circuit in and for Broward County, Florida and the undersigned agrees that said court shall have jurisdiction over the undersigned for determination of any disputes between the parties to this Agreement.

Please provide the legal name and address of the owner of the property where the contracted work will be completed. Sign and print your name.

The information below will be used to file a Notice to Owner (NTO) of the property. This formal notice is a standard procedure and explains that the owner is responsible for payment of the contracted services. If the Aquatic Systems, Inc. invoice is not paid within 60 days from the completion of the work a lien may be filed against the owner of the property.

Property Owner(s):	
Owner Address:	
Owner Phone #:	

Aquatic Systems, Inc. Signature	Date	Authorized Customer's Signature	Title
		Print Name	Date
		Print Company Name	



Patricia Comings-Thibault

From: Patrick Brophy <Patrick.Brophy@aquaticsystems.com>
Sent: Wednesday, April 3, 2019 1:38 PM
To: Patricia Comings-Thibault
Cc: Jimmy Taylor; Morgan Melatti
Subject: Stonebrier CDD Planting Site Priority List

Good Afternoon Patricia,

Per your request I have assembled a priority list of the sites that have been proposed for planting within the Stonebrier CDD community.

I have tried to split the lists up into different groupings, one being all of the sites that are the most prepared and ready for the installation of plants at this time, the other is intended to be the sites that we think would be most impactful to be planted.

It is recommend that all littoral shelves be vegetated in order to help filter out pollutants and excess nutrients before they enter into the surrounding watershed. That being said, we believe that the large littoral areas and the sites directly adjacent to main roadways in the community would be the most impactful in terms of nutrient mitigation and increased aesthetic value. In this months report, all of the sites that have been proposed for planting were featured, with updates on their status in terms of how prepared they are for plant installations at this time.

The sites that are fully prepared for plant installation at this time are:

- B3 1,300 plants @ \$1,495
- Z 1,000 plants @ \$1,150
- C02 800 plants @ \$920
- C03 500 plants @ \$575
- Y 800 plants @ \$920
- D04 700 plants @ \$805
- T1 1,200 plants @ \$1,380
- H1 2,500 plants @\$2,875
- B2 1,500 plants @ \$1,725
- B1 1,500 plants @ \$1,725
- K 1,500 plants @ \$1,725
- D02 500 plants @ \$575

Total Cost: \$15,780

Prominently located sites / sites with large littoral areas:

- H1 2,500 plants @\$2,875
- T1 1,200 plants @ \$1,380
- Y 800 plants @ \$920
- U 2,500 plants @ \$2,875
- TZ 1,800 plants @ \$2,070

Total Cost: \$10,120

I would advise that the sites highest on the priority list are H1, T1, Y, U, and TZ (\$10,120). From there, the board can look over the first list and decide which other sites they would like to have planted at this moment in time based on what their budget may allow.

EXHIBIT 2

STONEBRIER CDD



April 2019

SUMMARY OF INFRASTRUCTURE INSPECTION

- Several Areas Of Hillsborough County Owned Sidewalk Along West County Line Are Uneven Causing Potential Tripping Hazards To Residents

INFRASTRUCTURE INSPECTION



**W. County Line (South Side Of Street) Near Stormwater
Manhole**

INFRASTRUCTURE INSPECTION

- Tripping Hazard South Side of W. County Line Road Near Pond Section Needs Raised Edge Ground
- Close To Pole Street Light Pole #23966 49431



INFRASTRUCTURE INSPECTION



Raised Cap Tripping Hazard North Side of W. County Line Road

INFRASTRUCTURE INSPECTION



- Tripping Hazard Near Sewer Manhole. South side of W. County Line Road

INFRASTRUCTURE INSPECTION



**Tripping Hazard W. County Line Road (North Side) Near
Verizon Marker Pole & Hydrant**

INFRASTRUCTURE INSPECTION



**W. County Line Road North Side Previously Reported To
County**

ROTARY CURB DAMAGE



Curb at Rotary Damaged

EXHIBIT 3

Form Information

Form Name: **V2 MAINTENANCE QUALITY INSPECTION (MQI)**
 Submitter Name: James Bennett (james.bennett@lmppro.com)
 Submission Date: Mar 29, 2019 1:27:50 PM EDT
 Server Receive Date: Mar 29, 2019 1:28:05 PM EDT
 Reference Number: 20190329-18102142926
 Location: 3106 Mapleridge Dr, Lutz, FL 33558, USA
 Mar 29, 2019 1:27:45 PM EDT [[View Map](#)]

General Information

PROPERTY NAME	Stonebrier CDD
LOCATION	PASCO
Supervisor Email	james.bennett@lmppro.com
Branch Manager	brian.mortillaro@lmppro.com
Supervisor First Name	James
Supervisor Last Name	Bennett
DATE OF INSPECTION	Mar 29, 2019

Inspection details

1 DETAILS	7
1 DETAILS NOTES	Remove damaged area of Juniper at Woodside entrance. Remove declining Holly on Waterbridge median. Cut Juniper back from Aguave at Waterbridge gate. Cutback Pepper off sidewalk West side of Sunlake. Remove ferns from Hollies at County line intersection.
1 DETAILS photos	



2 MOWING FUNCTIONS -
EDGING,MOW,STRING TRIM,BLOW

10

2.1 MOWING FUNCTIONS -
EDGING,MOW,STRING TRIM,BLOW
NOTES

Good

3 SHRUB PRUNING

10

3 SHRUB PRUNING NOTES

Tight and consistent

3 SHRUB PRUNING photos



4 PALM PRUNING
 4 PALM PRUNING NOTES
 4 PALM PRUNING PHOTOS

5
 Good



5 TREE PRUNING
 5 TREE PRUNING NOTES
 6 TREE PRUNING PHOTOS

5
 Good



6 MULCHING	5
6 MULCHING NOTES	Waiting on approval
7 OVERALL CLEANLINESS	5
7 OVERALL CLEANLINESS NOTES	Good
8 TURF INSECT/DISEASE CONTROL	10
8 TURF INSECT/DISEASE CONTROL NOTES	Good
9 TURF WEED CONTROL – TURF AREAS	3
9 TURF WEED CONTROL – TURF AREAS NOTES	Scheduled for April
9 TURF WEED CONTROL – TURF AREAS photos	



10 PLANT INSECT/DISEASE CONTROL	5
10 PLANT INSECT/DISEASE CONTROL NOTES	Good
11 WEED CONTROL – BED AREAS	5
11 WEED CONTROL – BED AREAS NOTES	Good
12 TURF FERTILITY	3

12 TURF FERTILITY NOTES
12 TURF FERTILITY photos

Fert in April



13 PLANT FERTILITY
13 PLANT FERTILITY NOTES
13 PLANT FERTILITY photos

5
Fert in April



14 WATER/IRRIGATION
MANAGEMENT
14 WATER/IRRIGATION
MANAGEMENT NOTES
15 CARRYOVERS
Deductions

10
Good
5
7

SEASONAL COLOR (IF APPLICABLE)

VIGOR/APPEARANCE

10

VIGOR/APPEARANCE NOTES

New Spring rotation.

VIGOR/APPEARANCE photos



INSECT/DISEASE CONTROL

10

DEADHEADING/PRUNING

10

Deductions

0

NOTES TO CLIENT

Completed Brazilian Pepper cut back along Sunlake.
Dead Sable at the Clubhouse May be HOA?

NOTE TO CLIENTS PHOTO



BEST VIEW OF THE MONTH



OVERALL MONTHLY MAINTENANCE SCORE	93%
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OVERALL MONTHLY SEASONAL COLOR SCORE	100%
--------------------------------------	------

Clock Type/ #

Hunter

Battery Date

Confirm Time/ Date

Y

Time/Date Adjust

Y

N

Rain Sensor

OK

bad

Battery Replaced

Y

N

Start

Sun

Mon

Tue

Wed

Thu

Fri

Sat

Pgm A

1

1:00 AM

2

Pgm B

1

8:00 PM

2

Pgm C

1

12:00 AM

2

Pgm D

1

5:00 PM

2

Notes:

Programs						Pgm D	1
Zone #	Type	A	B	C	D	5:00 PM	2
1	S	30				Good	
2	S	30				Good	
3	D				45	Good	
4	S	30				Good	
5	S	30				Good	
6	S	30				Good	
7	S(A)			20		Good	
8	R		45			Good	
9	D				45	Good	
10	S	30				Good	
11							
12	S	30				Good	
13	S	30				Good	
14	S	30				Good	
15	S	30				Good	
16	S	30				Good	
17	S	30				Good	
18	S		30			Good	
19	S		30			Good	
20	S		30			Good	
21	S		30			Good	
22	D				45	Good	
23	S		30			Good	
24	S		30			LEAK IN HEAD x 2.	
Season Adjust %							
Run Time							
						Technician Use Only (Use Standard Invoice forms for additional charges)	
						Labor	Hrs
						Supervisor: SAI	Rate
						Technician: CARLOS MEDINA	Amount
						Total Labor Charges \$	
						Materials	QTY
							Unit
							Extended
						REPAIRS ACCORD TO PROPOSE	

Bill To:

Please make additional notes on the reverse side of this report - Use extra report as needed for programming information

Clock Type/ #	HUNTER					Start	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Battery Date		Confirm Time/ Date	<input checked="" type="checkbox"/>	Time/Date Adjust	<input checked="" type="checkbox"/> N	Pgm A 1							
Rain Sensor	<input checked="" type="checkbox"/> bad	Battery Replaced	Y	N		9:00 PM 2		✓				✓	

Notes:

Zone #	Type	Programs				Zone Information	Technician Use Only (Use Standard Invoice forms for additional charges)			
		A	B	C	D		Labor	Hrs	Rate	Amount
1	S	30				Broken Head x 1				
2	S	30				Good				
3	S	30				Good				
4	S	30				Good				
5	S	30				Good				
6	R		45			Good				
7	S	30				Good				
8	D				45	LEAK IN DRIP x 1				
9	S	30				Good				
10	S	30				Good				
11	D/P			15		Good				
12	R		45			Good				
13	D/P			15		Good				
14	S	30				Pruning Clock x 1 Noise				
15										
16	D/P			15		Add Stick up Mixer Jet / LEAK IN DRIP				
17	S	30				Good				
18		30				DONT TURN ON				
19	S	30				Good				
20	S	30				Good				
21	D				45	Good				
22	D				45	Good				
23	S	30				Good				
24	D				45	Good				
Season Adjust %							Total Materials \$			
Run Time							Total Labor \$			
							Grand Total \$			

Bill To:

Please make additional notes on the reverse side of this report - Use extra report as needed for programming information

P.O. 267 Seffner, Florida 33583 * (813)757-6500 Fax: (813)757-6501 * www.lmpro.com

Clock Type/ #							Start	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Battery Date							Pgm A	1						
Rain Sensor	ok	bad		Confirm Time/ Date	Y	Time/Date Adjust	Y	N	Pgm B	1				
										2				
									Pgm C	1				
										2				
									Pgm D	1				
										2				

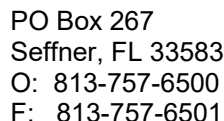
Notes:

Zone #	Type	Programs				Zone Information	Technician Use Only (Use Standard Invoice forms for additional charges)						
		A	B	C	D		Labor	Hrs	Rate	Amount			
1	D	0			45	Good							
2							Supervisor:						
3							Technician:						
4							Total Labor Charges \$						
5							Materials	QTY	Unit	Extended			
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20													
21													
22													
23													
24													
Season Adjust %							Total Materials		\$				
Run Time							Total Labor		\$				
							Grand Total		\$				
Please make additional notes on the reverse side of this report - Use extra report as needed for programming information							Bill To:						

Clock Type/ #	HUNTER					Start	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Battery Date						Pgm A	1						
Rain Sensor	ok	bad				Confirm Time/ Date	Ⓟ	Time/Date Adjust	Ⓟ	N			
						Battery Replaced	Y	N					
Notes:						12:45 PM	2	/		/			/
						Pgm B	1						/
						3:00 PM	2			/			/
						Pgm C	1						/
						12:00 AM	2	/	/	/		/	
						Pgm D	1						
						6:00 PM	2			/			/

Programs						Zone Information				Technician Use Only (Use Standard Invoice forms for additional charges)				
Zone #	Type	A	B	C	D					Labor	Hrs	Rate	Amount	
1	S	30				Good								
2	S	30				Severe Gog x 2 Nozzle					Supervisor:			
3	R		45			Good					Technician: Casas Medina			
4	S	30				Broken Hump x 1					Total Labor Charges \$			
5	S	30				Good					Materials	QTY	Unit	Extended
6	D			20		Good					Repairs Accord To Proposal			
7	D			20		Good								
8	S	30				Good								
9	S	30				Good								
10	D				45	Good								
11	R		45			Good								
12	S	30				Good								
13	S	30				Good								
14	S	30				Good								
15	D			30		Good								
16	S	30				Good								
17	S	30				Good								
18	D				45	Good								
19	R		45			Good								
20	S	30				Good								
21	D				45	Good								
22	S	30				Good								
23														
24											Total Materials	\$		
Season Adjust %											Total Labor	\$		
Run Time											Grand Total	\$		
Please make additional notes on the reverse side of this report - Use extra report as needed for programming information						Bill To:								

EXHIBIT 4



Submitted To:
Stonebrier CDD C/O DPFG 250 International Parkway Suite 280 Lake Mary, FL 32746

Date	4/3/2019
Estimate #	59056
LMP REPRESENTATIVE	
WL	
PO #	
Work Order #	

TERMS AND CONDITIONS:

TOTAL	\$500.00
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LMP reserves the right to withdraw this proposal if not accepted within 30 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. Any work performed requiring more than 5 days to complete is subject to progressive payments as portions of the work are completed. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material.

OWNER / AGENT

Estimate

Submitted To:
Stonebrier CDD C/O DPFG 250 International Parkway Suite 280 Lake Mary, FL 32746

Date	3/22/2019
Estimate #	58824
LMP REPRESENTATIVE	
JB	
PO #	
Work Order #	

Stonebrier CDD

ITEM	DESCRIPTION	QTY	COST	TOTAL
	Stonebrier CDD Conversation Cutback: To clear unwanted growth back to jurisdictional line which will give a clear view of the Cypress trees and keep unwanted vegetation growth from encroaching on homeowners lawns.			
	--- The job will consist of approx 29, 936 ft of conservation cutback.			
	---Clearing and removal of small trees, bushes, Brazilian peppers and any unwanted vegetation from 2ft-30ft back jurisdictional line or where we feel safe in areas not marked.			
	---We will be cutting back to jurisdictional line where the stakes can be seen, will not be cutting into muddy area that will disturb the ground.			
	---Some areas are difficult to access special equipment will be used to clear.			
	---Trees will be cut flush to the ground level and removed from woods, placed near the curb of road until chipped, loaded and hauled off.			

TERMS AND CONDITIONS:

TOTAL	
--------------	--

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OWNER / AGENT

Estimate

Submitted To:
Stonebrier CDD C/O DPFG 250 International Parkway Suite 280 Lake Mary, FL 32746

Date	3/22/2019
Estimate #	58824
LMP REPRESENTATIVE	
JB	
PO #	
Work Order #	

Stonebrier CDD

ITEM	DESCRIPTION	QTY	COST	TOTAL
	---When using forestry mulcher in certain areas it may leave small pieces of wood on ground, we will clean up on sodded areas.			
	---Certain areas around pond may be cut back minimally due to access.			
	---Please make sure someone is onsite before the project starts to show us access points for the equipment			
	---Any additional work there will be a change work.			
	---Estimated time for completion approx 30 days to complete.			
Arbor Care	Area 1 2100 LF	1	8,190.00	8,190.00
Arbor Care	Area 2 1643 LF	1	6,407.00	6,407.00
Arbor Care	Area 3 6246 LF	1	24,359.00	24,359.00
Arbor Care	Area 4 951 LF	1	3,709.00	3,709.00

TERMS AND CONDITIONS:

TOTAL	
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OWNER / AGENT

Estimate

Submitted To:
Stonebrier CDD C/O DPGF 250 International Parkway Suite 280 Lake Mary, FL 32746

Date	3/22/2019
Estimate #	58824
LMP REPRESENTATIVE	
JB	
PO #	
Work Order #	

Stonebrier CDD

ITEM	DESCRIPTION	QTY	COST	TOTAL
Arbor Care	Area 5 220 LF	1	860.00	860.00
Arbor Care	Area 6 3764 LF	1	14,680.00	14,680.00
Arbor Care	Area 7 1522 LF	1	5,935.00	5,935.00
Arbor Care	Area 8 1568 LF	1	6,115.00	6,115.00
Arbor Care	Area 9 5947 LF	1	23,300.00	23,300.00
Arbor Care	Area 10 1180 LF	1	4,602.00	4,602.00
Arbor Care	Area 11 2688 LF	1	10,480.00	10,480.00
Arbor Care	Area 12 2107 LF	1	8,220.00	8,220.00

TERMS AND CONDITIONS:

TOTAL	\$116,857.00
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OWNER / AGENT

Stonebrier CDD Conservation Cutback



EXHIBIT 5

**MINUTES OF MEETING
STONEBRIER
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Stonebrier Community Development District was held on Thursday, March 14, 2019 at 6:30 p.m. at Avid Management, 2906 Busch Lake Blvd., Tampa, Florida 33614.

FIRST ORDER OF BUSINESS – Roll Call

Ms. Comings-Thibault called the meeting to order and conducted roll call.

Present and constituting a quorum were:

Analina Medina	Board Supervisor, Chairwoman
Avelino Vide	Board Supervisor, Vice Chairman
Brad Cornelius	Board Supervisor, Assistant Secretary
Zachery Campbell (<i>joined in progress</i>)	Board Supervisor, Assistant Secretary

Also present were:

Patricia Comings-Thibault	District Manager, DPGF Management & Consulting
Tucker Mackie (<i>via phone</i>)	District Counsel, Hopping Green & Sams
Gregory Woodcock	District Engineer, Cardno Engineering
Patrick Brophy	Aquatic Systems, Inc. Lake & Wetland Services

The following is a summary of the discussions and actions taken at the March 14, 2019 Stonebrier CDD Board of Supervisors meeting.

SECOND ORDER OF BUSINESS – Audience Comments

As everyone present is associated with the district, next item followed.

THIRD ORDER OF BUSINESS – Vendor Reports

A. Introduction of Cardno Engineering

➤ Greg Woodcock

➤ **Exhibit 1:** Presentation of Cardno Contract

On a MOTION by Ms. Medina, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board approved the contract offered by Cardno Engineering for the Stonebrier Community Development District.

➤ **Exhibit 2:** Consideration of Proposal for Easement Inspection - \$1,648.00

On a MOTION by Mr. Cornelius, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board approved the Proposal for Easement Inspection for \$1,648.00, on the caveat that the Stonebrier Community Development District is corrected to Hillsborough County rather than Pasco County, for the Stonebrier Community Development District.

B. **Exhibit 3:** Aquatic Systems Waterway Inspection Report

Mr. Brophy presented the Aquatic Systems Waterway Inspection Report and asked for any questions or comments. There being none, next item followed.

C. **Exhibit 4:** LMP Landscape

LMP reviewed the items of their landscape maintenance report. Discussion ensued.

➤ Installing Spring Annuals Estimate - \$9,362.00

➤ Installing Pine Bark Mulch Estimate - \$8,600.00

After discussions on the various flower breeds that can be planted in Stonebrier, with marigolds singularly being of interest, the Board decided to postpone any decisions on the LMP Landscape proposals.

On a MOTION by Mr. Vide, SECONDED by Mr. Campbell, WITH ALL IN FAVOR, the Board approved both Irrigation Proposals in the amount of \$853.00 and \$310.00 for the Stonebrier Community Development District.

D. **Exhibit 5:** DPFG Field Operations Report

Amongst the positive news in the DPFG Field Operations Report, delivered by Ms. Comings-Thibault, the need to paint properly align newly installed traffic control sign poles were a topic of minor discussion.

FOURTH ORDER OF BUSINESS – Consent Agenda

A. **Exhibit 6:** Approval of the Minutes of the February 15, 2019 Meeting

B. **Exhibit 7:** Acceptance of the Unaudited January 2019 Financial Statements

On a MOTION by Mr. Vide, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board approved the consent agenda items A & B for the Stonebrier Community Development District.

FIFTH ORDER OF BUSINESS – Business Items

A. **Exhibit 8:** Consideration of Payroll Services from Innovative Employer Solutions

On a MOTION by Ms. Medina, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board approved the proposal from Innovative Employer Solutions, Inc. for payroll services for the Stonebrier Community Development District.

B. **Exhibit 9:** Consideration of Proposal for the Maintenance of the Monuments

➤ CertaPro Painters

➤ Jayman Enterprises, LLC

After deliberation, the Board tabled the proposals.

Exhibit 10: Consideration of Fireman Tom's Pressure Washing Co. Estimate for Monument Wall Services - \$1,550.00

This item was tabled.

C. **Exhibit 11:** Consideration of Stonebrier Audited Financial Statements for Fiscal Year 2018

On a MOTION by Ms. Medina, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board approved the Audited Financial Statements for Fiscal Year 2018 for the Stonebrier Community Development District.

SIXTH ORDER OF BUSINESS – Staff Reports

A. District Manager

- Money Markey Account Established at 2.42% from Certificate of Deposit – Pilot Bank

B. District Attorney

There being none, next item followed.

C. District Engineer

There being none, next item followed.

SEVENTH ORDER OF BUSINESS – Supervisors Requests

There being none, next item followed.

EIGHTH ORDER OF BUSINESS – Adjournment

Ms. Comings-Thibault asked for final questions, comments, or corrections before adjourning the meeting. There being no new additional items, and upon a motion duly made, seconded and unanimously carried, Ms. Comings-Thibault declared the meeting adjourned.

On a MOTION by Mr. Cornelius, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board approved the meeting for the Stonebrier Community Development District.

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Signature

Printed Name

Printed Name

Title: ☐ Secretary ☐ Assistant Secretary

Title: ☐ Chairman ☐ Vice Chairman

EXHIBIT 6

Stonebrier Community Development District

Financial Statements
(Unaudited)

Preliminary

Period Ending
February 28, 2019

Stonebrier CDD
Balance Sheet
February 28, 2019

	GENERAL FUND	DEBT SERVICE FUND 2016	TOTAL
<u>ASSETS:</u>			
CASH	\$ 29,626	\$ -	\$ 29,626
INVESTMENTS:			
MMK ACCOUNT	689,768	-	689,768
12-MO CD matures March 3, 2019	101,812	-	101,812
REVENUE	-	453,490	453,490
RESERVE	-	222,719	222,719
COST OF ISSUANCE	-	-	-
PREPAYMENT	-	953	953
DUE FROM OTHER FUNDS	-	7,277	7,277
ACCOUNTS RECEIVABLE	-	-	-
ASSESSMENTS RECEIVABLE	17,837	18,137	35,974
DEPOSITS	917	-	917
PREPAID ITEMS	-	-	-
TOTAL ASSETS	\$ 839,960	\$ 702,575	\$ 1,542,535
<u>LIABILITIES:</u>			
ACCOUNTS PAYABLE	\$ 45,421	\$ -	\$ 45,421
DUE TO OTHER FUNDS	7,277	-	7,277
DEFERRED REVENUE	17,837	18,137	35,974
<u>FUND BALANCE:</u>			
NON SPENDABLE (Deposits)	917	-	917
ASSIGNED:			
OPERATING CAPITAL	79,367	-	79,367
RENEWAL & REPLACEMENT FY 2015	89,056	-	89,056
RENEWAL & REPLACEMENT FY 2016	91,283	-	91,283
RENEWAL & REPLACEMENT FY 2017	93,566	-	93,566
RENEWAL & REPLACEMENT FY 2018	95,905	-	95,905
RENEWAL & REPLACEMENT FY 2019	98,302	-	98,302
DECREASE IN RENEWAL & REPLACEMENT	(107,714)	-	(107,714)
UNASSIGNED	328,743	-	328,743
RESERVED FOR DEBT SERVICE	-	684,438	684,438
TOTAL LIABILITIES & FUND BALANCE	\$ 839,960	\$ 702,575	\$ 1,542,535

Stonebrier CDD
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For the period from October 1, 2018 through February 28, 2019

	FY 2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
ASSESSMENT - ON ROLL	\$ 438,053	\$ 350,442	\$ 420,309 (a)	\$ 69,866
ASSESSMENT - ON-ROLL EXCESS FEES	-	-	-	-
FUND BALANCE FORWARD	85,052	-	-	-
INTEREST REVENUE	-	-	3,817	3,817
MISCELLANEOUS REVENUE	-	-	-	-
TOTAL REVENUE	523,105	350,442	424,126	73,683
EXPENDITURES				
ADMINISTRATIVE:				
BOARD OF SUPERVISORS SALARIES	12,000	5,000	4,324	677
PAYROLL TAXES - FICA & FUTA	918	383	260	122
PAYROLL SERVICE FEE	750	313	211	101
MANAGEMENT CONSULTING SERVICES	31,380	13,075	13,073	2
GENERAL ADMINISTRATIVE	3,765	1,569	1,569	-
GENERAL MASS MAILING	1,000	-	-	-
AUDITING	2,600	-	-	-
ASSESSMENT ADMINISTRATION	6,800	6,800	6,800	-
MISCELLANEOUS (print & bind, mtg rm, bank fees, misc supplies)	250	104	47	57
REGULATORY AND PERMIT FEES	175	175	175	-
LEGAL ADVERTISEMENTS	1,500	625	949	(324)
ENGINEERING SERVICES	6,500	2,708	1,135	1,573
LEGAL SERVICES	20,000	8,333	7,608	725
WEBSITE DEVELOPMENT & HOSTING	1,680	700	700	-
LIABILITY INSURANCE	8,139	8,139	6,994	1,145
MISCELLANEOUS SERVICES	500	208	-	208
TOTAL ADMINISTRATIVE	97,957	48,132	43,845	4,287
DEBT SERVICE ADMINISTRATION:				
TRUSTEE FEES	3,718	-	-	-
DISSEMINATION AGENT	1,500	1,500	1,500	-
ARBITRAGE	500	-	-	-
TRUST FUND ACCOUNTING	3,660	1,525	1,525	-
TOTAL DEBT SERVICE ADMINISTRATION	9,378	3,025	3,025	-
FIELD OPERATIONS:				
PROPERTY TAXES (Streetlights)	17,000	17,000	16,621	379
ENTRY WALLS & MAINTENANCE	3,500	1,458	70	1,388
ELECTRICITY	9,500	3,958	2,382	1,576
POND & LAKE MAINTENANCE	24,840	12,100	11,630	470
MITIGATION MONITORING	2,200	1,100	-	1,100
MITIGATION MAINTENANCE	4,400	2,200	2,200	-
LANDSCAPE MAINTENANCE	190,364	67,491	67,493	(2)
LANDSCAPE RENEW & REPLENISHMENT	10,000	4,167	5,000	(833)
LANDSCAPE IRRIGATION	8,600	3,583	6,329	(2,746)
MISC FIELD EXP - REPAIRS, PRESSURE WASH & OTHER MISC	6,908	2,878	2,126	753
SIGNAGE	-	-	-	-
PUMP REPAIRS	-	-	-	-
HOLIDAY DECORATIONS	10,000	10,000	10,250	(250)
SECURITY PATROL	-	-	-	-
CAPITAL PROJECTS (Lighting , Pond & Irrigation)	13,616	5,673	-	5,673
RUST CONTROL	9,540	3,180	3,180	-
MISCELLANEOUS FIELD EXPENSE (RESERVE STUDY)	5,000	-	-	-
CONTINGENCY	2,000	833	-	833
TOTAL FIELD OPERATIONS	317,468	135,623	127,281	8,342
TOTAL EXPENDITURES BEFORE FUND BALANCE RESERVE	424,803	186,780	174,151	12,628

Stonebrier CDD
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For the period from October 1, 2018 through February 28, 2019

	FY 2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
RENEWAL & REPLACEMENT RESERVE	98,302	-	-	-
TOTAL EXPENDITURES	523,105	186,780	174,151	12,628
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	163,663	249,974	86,312
FUND BALANCE - BEGINNING	554,333	554,333	519,451	519,451
INC. IN RESERVE FOR R&R	98,302	-	-	-
FUND BALANCE FORWARD	(85,052)	-	-	-
FUND BALANCE - ENDING	\$ 567,583	\$ 717,996	\$ 769,425	\$ 605,762

a) Annual Budget reported at Gross, Prorated Budget adjusted to Net and Actual is reported at Net. Prorated Budget is adjusted to net and reflects the following percentage of the Annual Budget for the respective reporting period: November = 10%, December = 60%, January = 70%, February = 80%, March = 90% and April = 100%. Assessments become delinquent on April 1st.

Renewal & Replacement (Reserve)	FY 2015	\$	89,056.00
	FY 2016	\$	91,283.00
	FY 2017	\$	93,566.00
	FY 2018	\$	95,905.00
	FY 2019	\$	98,302.00
	Irrigation	\$	(14,425.00)
	Erosion	\$	(68,295.00)
	FY 2018 Well Drilling	\$	(24,994.00)
	Total	\$	360,398.00

Stonebrier CDD
Series 2016 Debt Service
Statement of Revenue, Expenses and Changes in Fund Balance
For the period from October 1, 2018 through February 28, 2019

	FY 2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
ASSESSMENTS ON-ROLL	\$ 473,870	\$ 356,350	\$ 427,391 (a)	\$ 71,041
INTEREST - INVESTMENTS	-	-	426	426
DISCOUNT (ASSESSMENT)	(18,955)	-	-	-
TOTAL REVENUE	454,915	356,350	427,817	71,467
EXPENDITURES				
COUNTY COLLECTION FEES (ASSESSMENT)	9,477	-	-	-
INTEREST EXPENSE	200,088	-	101,269	(101,269)
PRINCIPAL RETIREMENT - MAY 1, 2019	245,000	-	-	-
PREPAYMENT	-	-	-	-
TOTAL EXPENDITURES	454,565		101,269	(101,269)
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	350	356,350	326,548	(29,802)
OTHER FINANCING SOURCES (USES)				
BOND PROCEEDS	-	-	-	-
TRANSFER IN (OUT)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-
FUND BALANCE - BEGINNING	-	-	357,891	357,891
LESS FUND BALANCE FORWARD	-	-	-	-
FUND BALANCE - ENDING	\$ 350	\$ 356,350	\$ 684,439	\$ 328,089

collection fees from County.

Stonebrier CDD
Bank Reconciliation - Operating Account
February 28, 2019

	<u>Bank United</u>
Balance Per Bank Statement	\$ 29,625.67
Less: Outstanding Checks	-
<i>Adjusted Bank Balance</i>	<u><u>\$ 29,625.67</u></u>
Beginning Cash Balance Per Books	\$ 43,949.16
Deposits	112.72
Cash Disbursements	(14,436.21)
<i>Balance Per Books</i>	<u><u>\$ 29,625.67</u></u>

STONEBRIER CDD
CHECK REGISTER
FY2019

DATE	CK NO.	PAYEE	DESCRIPTION	DEPOSITS	DISBURSMTS	BANK BALANCE
8/31/2018		Bank United		50,005.42	35,472.76	41,535.52
09/01/2018	1202	DPFG MANAGEMENT CONSULTING, LLC	CDD Mgmt - September		3,233.33	38,302.19
09/24/2018	10079DD	ANALINA MEDINA	BOS Mtg - 9/13/18		184.70	38,117.49
09/24/2018	10080DD	AVELINO VIDE	BOS Mtg - 9/13/18		184.70	37,932.79
09/24/2018	ACH20180920	PAYCHEX	P/R Fees		58.20	37,874.59
09/24/2018	10078DD	ZACHERY CAMPBELL	BOS Mtg - 9/13/18		184.70	37,689.89
09/24/2018	ACH09242018	PAYCHEX	BOS Mtg - 9/13/18		91.80	37,598.09
09/30/2018	1208	BRIGHTVIEW LANDSCAPE SERVICES	Annuals & Irrigation Repairs		657.50	36,940.59
09/30/2018	1210	TAMPA BAY TIMES	FY 2018/2019 Meetings		350.50	36,590.09
09/30/2018	1211	TAMPA ELECTRIC	9/8-10/5 - Electricity		495.49	36,094.60
09/30/2018	1212	US BANK	Trustee Services for Series 2016		3,717.38	32,377.22
09/30/2018	ACH9302018	GOOGLE INC.	9/1-9/30 - Email		60.00	32,317.22
09/30/2018		BANK UNITED	Interest	4.82		32,322.04
9/30/2018		Bank United		4.82	9,218.30	32,322.04
10/01/2018	1203	DPFG MANAGEMENT CONSULTING, LLC	CDD Mgmt - October		3,233.33	29,088.71
10/01/2018	1206	DPFG MANAGEMENT CONSULTING, LLC	Disclosure Services		1,500.00	27,588.71
10/01/2018	1207	DPFG MANAGEMENT CONSULTING, LLC	Assessment Roll		6,800.00	20,788.71
10/09/2018	1204	Cornerstone Hardscapes, Inc	Repair (6) Monument Signs		1,130.00	19,658.71
10/09/2018	1205	TAMPA ELECTRIC	8/8-9/7 - Electricity		85.22	19,573.49
10/09/2018	ACH100918	GOOGLE INC.	10/1-10/30 - Email		60.00	19,513.49
10/09/2018	ACH101018	TAMPA ELECTRIC	8/8-9/7 - 19599 Double Tree Way		140.49	19,373.00
10/10/2018	ACH10/10/18	TAMPA ELECTRIC	8/8-9/7 - 19231 Sunlake Blvd		27.91	19,345.09
10/16/2018	1209	Illuminations Holiday Lighting	Deposit for Holiday Lighting		5,125.00	14,220.09
10/16/2018	ACH20181016	PAYCHEX	P/R Fees & Qtr Fee		68.21	14,151.88
10/17/2018	1213	FIREMAN TOM'S PRESSURE WASHING CO.	Pressure Wash		1,400.00	12,751.88
10/18/2018	10083DD	ANALINA MEDINA	BOS Mtg - 10/11/18		184.70	12,567.18
10/18/2018	10082DD	BRADLEY CORNELIUS	BOS Mtg - 10/11/18		184.70	12,382.48
10/18/2018	10084DD	EMMANUEL RAMOS	BOS Mtg - 10/11/18		184.70	12,197.78
10/18/2018	ACH10112018	PAYCHEX	BOS Mtg - 10/18/18		122.40	12,075.38
10/18/2018	10081DD	ZACHERY CAMPBELL	BOS Mtg - 10/11/18		184.70	11,890.68
10/23/2018	1214	ADDRESSES OF DISTINCTION	Message Board		200.00	11,690.68
10/23/2018	1215	HOPPING GREEN & SAMS, P.A.	Legal Svcs - July		1,373.50	10,317.18
10/23/2018	1216	BRIGHTVIEW LANDSCAPE SERVICES	Brazilian Pepper Removal		1,142.86	9,174.32
10/23/2018	1217	VENTURESIN.COM, INC.	Web Site Hosting - September		80.00	9,094.32
10/23/2018	1219	AQUATIC SYSTEMS, INC.	Lake & Pond Maint - October, MISC - Aquascaping Pickersweed Site 31		4,350.00	4,744.32
10/23/2018	1220	BRIGHTVIEW LANDSCAPE SERVICES	Irrigation Repairs		245.00	4,499.32
10/23/2018	1222	TAMPA ELECTRIC	8/8-9/7 - 16940 Sunlake Blvd Irr		221.81	4,277.51
10/23/2018	1223	VENTURESIN.COM, INC.	Web Site Hosting - October		80.00	4,197.51
10/24/2018		Bank United	Funds Transfer	50,000.00		54,197.51
10/31/2018		Bank United	Interest	4.87		54,202.38
10/31/2018		Bank United		50,004.87	28,124.53	54,202.38
11/01/2018	1224	DPFG MANAGEMENT CONSULTING, LLC	CDD Mgmt - November		3,233.33	50,747.24
11/08/2018	1225	EGIS INSURANCE & RISK ADVISORS	Insurance FY 2019 10/1/18-10/1/19		6,994.00	43,753.24
11/08/2018	1226	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing - FY 2019		175.00	43,578.24
11/09/2018	1227	AQUATIC SYSTEMS, INC.	Lake & Pond Maint - November		1,820.00	41,758.24
11/09/2018	1228	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maint - September- November		37,455.00	4,303.24
11/09/2018	1229	BUSINESS OBSERVER	Legal Ad		61.25	4,241.99
11/09/2018	1230	GNP SERVICES, CPA	Arbitrage		500.00	3,741.99
11/09/2018	1231	HOPPING GREEN & SAMS, P.A.	Legal Svcs - September		1,570.00	2,171.99
11/09/2018	1232	Suncoast Rust Control, Inc.	Rust Control - September		795.00	1,376.99
11/09/2018	1233	VENTURESIN.COM, INC.	Web Site Hosting - November		80.00	1,296.99
11/26/2018		Bank United	Funds Transfer	50,000.00		51,296.99
11/26/2018	ACH112618	PAYCHEX	P/R Fees		90.73	51,206.26
11/27/2018	1234	BRIGHTVIEW LANDSCAPE SERVICES	Irrigation Repairs		225.00	50,981.26
11/27/2018	1235	DOUG BELDEN, TAX COLLECTOR	Non-Ad Valorem Assessments		16,620.64	34,360.62
11/27/2018	1236	ECOLOGICAL CONSULTANTS, INC	Wetland Maint - Qtrly		1,100.00	33,260.62
11/27/2018	1237	HEIDT DESIGN, LLC	Engineering Svcs - October 2018		1,135.00	32,125.62
11/27/2018	1238	Suncoast Rust Control, Inc.	Rust Control - October		795.00	31,330.62
11/27/2018	1239	TAMPA ELECTRIC	10/6-11/6 - Electricity		252.13	31,078.49
11/28/2018	1240	Jay Medina	Reimbursement - Amazon order		74.47	31,004.02
11/30/2018	10087	ANALINA MEDINA	BOS Mtg - 11/19/18		184.70	30,819.32
11/30/2018	10086	BRADLEY CORNELIUS	1202000 - Accounts Payable		184.70	30,634.62
11/30/2018	10088	EMMANUEL RAMOS	BOS Mtg - 11/19/18		184.70	30,449.92
11/30/2018	ACH113018	PAYCHEX	BOS Mtg - 11/19/18		122.40	30,327.52
11/30/2018	10085	ZACHERY CAMPBELL	BOS Mtg - 11/19/18		184.70	30,142.82
11/30/2018	ACH12/10/18	GOOGLE INC.	11/1-11/30 - Email		60.00	30,082.82
11/30/2018		Bank United	Interest	4.99		30,087.81
11/30/2018		TAMPA ELECTRIC	10/6-11/6 - 19451 Sunlake Blvd		163.02	29,924.79
11/30/2018		Bank United		50,004.99	74,060.77	29,924.79
12/03/2018	ACH12332018	TAMPA ELECTRIC	10/6-11/6 - 19231 Sunlake Blvd. - Incorr Pmt		0.30	29,924.49
12/04/2018	1241	DPFG MANAGEMENT CONSULTING, LLC	CDD Mgmt - December		3,233.33	26,691.16
12/04/2018			Funds Transfer	50,000.00		76,691.16
12/05/2018	1242	AQUATIC SYSTEMS, INC.	Lake & Pond Maint - December		1,820.00	74,871.16

STONEBRIER CDD
CHECK REGISTER
FY2019

DATE	CK NO.	PAYEE	DESCRIPTION	DEPOSITS	DISBURSMTS	BANK BALANCE
12/05/2018	1243	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maint - December		12,485.00	62,386.16
12/05/2018	1244	HOPPING GREEN & SAMS, P.A.	Legal Svcs - August		977.00	61,409.16
12/05/2018	1245	STONEBRIER CDD	Tax Collection Distribution c/o US Bank		23,227.20	38,181.96
12/05/2018	1246	Reed Electric, LLC	Lighting Repair GF/Breaker		651.18	37,530.78
12/05/2018	1247	Suncoast Rust Control, Inc.	Rust Control - November		795.00	36,735.78
12/17/2018	ACH12172018	PAYCHEX	P/R Fees		90.73	36,645.05
12/20/2018	1248	BRIGHTVIEW LANDSCAPE SERVICES	VOID: Valve/FilTer Replacement, PVC Repair		0.00	36,645.05
12/20/2018	1249	HOPPING GREEN & SAMS, P.A.	Legal Svcs - October		2,466.25	34,178.80
12/20/2018	1252	AQUATIC SYSTEMS, INC.	Lake & Pond Maint - September		1,820.00	32,358.80
12/20/2018	1251	Suncoast Rust Control, Inc.	Rust Control - December		795.00	31,563.80
12/21/2018	10091DD	ANALINA MEDINA	BOS Mtg - 12/13/18		184.70	31,379.10
12/21/2018	10092	AVELINO VIDE	BOS Mtg - 12/13/18		184.70	31,194.40
12/21/2018	10090DD	BRADLEY CORNELIUS	BOS Mtg - 12/13/18		184.70	31,009.70
12/21/2018	ACH122118	PAYCHEX	BOS Mtg - 11/1-11/30		122.40	30,887.30
12/21/2018	10089DD	ZACHERY CAMPBELL	BOS Mtg - 12/13/18		184.70	30,702.60
12/27/2018	1253	BRIGHTVIEW LANDSCAPE SERVICES	Irrigation Repairs		263.10	30,439.50
12/27/2018	1254	Jayman Enterprises, LLC	CDD Signs		900.00	29,539.50
12/28/2018	1255	DPFG MANAGEMENT CONSULTING, LLC	CDD Mgmt - January		3,233.33	26,306.17
12/31/2018		BANK UNITED	Service Charge & Stop Pmt Fee		37.20	26,268.97
12/31/2018		BANK UNITED	Interest	4.55		26,273.52
12/27/2018		Bank United		50,004.55	53,655.82	26,273.52
01/02/2019	ACH010219	TAMPA ELECTRIC	11/7-12/5 - 19231 Sunlake Blvd.		26.50	26,247.02
01/03/2019		BANK UNITED	Funds Transfer	422,000.00		448,247.02
01/04/2019	ACH010419	TAMPA ELECTRIC	11/7-12/5 - 19640 Sunlake Blvd		17.28	448,229.74
01/04/2019	ACH010419	TAMPA ELECTRIC	11/7-12/5 - 19599 Double Tree Way		175.04	448,054.70
01/07/2019	1256	AQUATIC SYSTEMS, INC.	Lake & Pond Maint - January		1,820.00	446,234.70
01/07/2019	1257	STONEBRIER CDD	Tax Collection Distribution c/o US Bank		399,938.16	46,296.54
01/07/2019	1258	VENTURESIN.COM, INC.	Web Hosting - Dec/Jan		160.00	46,136.54
01/07/2019	ACH01072019	GOOGLE INC.	12/1-12/31 - Email		60.00	46,076.54
01/14/2019	ACH011419	PAYCHEX	P/R Fees		164.22	45,912.32
01/18/2019	10095	ANALINA MEDINA	BOS Mtg - 1/10/19		184.70	45,727.62
01/18/2019	10097	AVELINO VIDE	BOS Mtg - 1/10/19		184.70	45,542.92
01/18/2019	10094	BRADLEY CORNELIUS	BOS Mtg - 1/10/19		184.70	45,358.22
01/18/2019	10096	EMMANUEL RAMOS	BOS Mtg - 1/10/19		184.70	45,173.52
01/18/2019	ACH011819	PAYCHEX	BOS Mtg - 1/10/19		153.00	45,020.52
01/18/2019	10093	ZACHERY CAMPBELL	BOS Mtg - 1/10/19		184.70	44,835.82
01/18/2019	1259	HOPPING GREEN & SAMS, P.A.	Legal Svcs - November		762.50	44,073.32
01/24/2019		PAYCHEX	Refund	184.70		44,258.02
01/25/2019	1260	TAMPA BAY TIMES	Meeting Change		274.00	43,984.02
01/31/2019	ACH013119	GOOGLE INC.	1/1-1/31 - Email		60.00	43,924.02
01/31/2019		BANK UNITED	Service Charge		5.35	43,918.67
01/31/2019		BANK UNITED	Interest	30.49		43,949.16
1/31/2019		Bank United		422,215.19	404,539.55	43,949.16
02/01/2019	ACH020119	TAMPA ELECTRIC	12/6-1/7 - 3150 County Line Road W - 19231 Sunlake Blvd.		28.28	43,920.88
02/01/2019	ACH020119.2	TAMPA ELECTRIC	12/6-01/7 - 19599 Double Tree Way		79.39	43,841.49
02/01/2019	ACH020119.3	TAMPA ELECTRIC	12/6-1/7 - 3150 County Line Road W - 3150 County Line Road W		16.07	43,825.42
02/01/2019	ACH020119.4	TAMPA ELECTRIC	12/6-01/7 - 19420 Sunlake Bl Irr		2.69	43,822.73
02/01/2019	ACH020119.5	TAMPA ELECTRIC	12/6-01/7 - 19451 Sunlake Blvd.		197.14	43,625.59
02/01/2019	1261	DPFG MANAGEMENT CONSULTING, LLC	CDD Mgmt - February		3,233.33	40,392.26
02/01/2019	1262	TAMPA BAY TIMES	Meeting		614.00	39,778.26
02/04/2019	ACH020419	TAMPA ELECTRIC	12/6-1/7 - 19640 Sunlake Blvd		201.99	39,576.27
02/04/2019	1263	Illuminations Holiday Lighting	Holiday Lighting (Balance Due)		5,125.00	34,451.27
02/11/2019		PAYCHEX	Refund	108.56		34,559.83
02/12/2019	1264	BRIGHTVIEW LANDSCAPE SERVICES	Valve/Filer Replacement/PVC Repair		4,010.07	30,549.76
02/28/2019	10100DD	ANALINA MEDINA	BOS Mtg - 2/15/19		184.70	30,365.06
02/28/2019	10102DD	AVELINO VIDE	BOS Mtg - 2/15/19		184.70	30,180.36
02/28/2019	10099DD	BRADLEY CORNELIUS	BOS Mtg - 2/15/19		184.70	29,995.66
02/28/2019	10101DD	EMMANUEL RAMOS	BOS Mtg - 2/15/19		184.70	29,810.96
02/28/2019	10098DD	ZACHERY CAMPBELL	BOS Mtg - 2/15/19		184.70	29,626.26
02/28/2019		BANK UNITED	Service Charge		4.75	29,621.51
02/28/2019		BANK UNITED	Interest	4.16		29,625.67
2/28/2019		Bank United		112.72	14,436.21	29,625.67

EXHIBIT 7

Request for Proposals

Stonebrier Community Development District

Pressure Washing and Painting of Monuments and Columns

Vendor Name, Signature and Date CertaPro Painters, *Terry Beamer* April 2, 2019

Monument Name	Street Location	Vendor Count of No. of Large Columns at Entrance	Vendor Count of No. of Small Columns Around Entrance Gates	Price for Pressure Washing Each Column Around Gates	Price For Painting Each Column Around Gates	Price For Pressure Washing Monument	Price For Painting Monument	Price Each For Pressure Washing A Small Column	Price Each For Painting A Small Column	Price Each For Pressure Washing A Large Column	Price Each For Painting A Large Column
Waterbridge	Sunlake Blvd At Evergreen Oaks Dr.	11	3	\$50 each	\$150 each	\$75	\$325	\$50 each	\$150 each	\$75 each	\$200 each
Woodside	Sunlake Blvd At Evergreen Oaks Dr.		5	\$50 each	\$150 each	\$75	\$325	\$50 each	\$150 each		
Sandhurst	Sunlake Blvd At Misty Willow Way					\$75	\$325				
Waterbridge	County Line Rd. W At Bailey Flats		21	\$50 each	\$150 each	\$75	\$325	\$50 each	\$150 each		
Sweetgrass	County Line Rd. W At Stumpfield Way		1 4	\$50 each	\$150 each	\$75	\$325	\$50 each	\$150 each		
No Monument Columns Only @ Exit Gates	County Line Rd, W At Double Tree		4	\$50 each	\$150 each	\$75	\$325	\$50 each	\$150 each		
Total(s)		11	47	\$250	\$750	\$450	\$1,950	\$250	\$750	\$75	\$200

¹Vendor is advised to confirm the Monument Name and Number of Columns around Each Monument

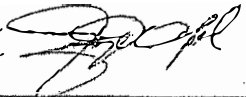
²Vendor to provide information on Paint and Labor Warranty








Request for Proposals

Stonebriar Community Development District

Pressure Washing and Painting of Monuments and Columns

Vendor Name, Signature and Date

JAYMAN Enterprises, LLC  4/2/19

Monument Name	Street Location	Vendor Count of No. of Large Columns at Entrance	Vendor Count of No. of Small Columns Around Entrance Gates	Price for Pressure Washing Each Column Around Gates	Price For Painting Each Column Around Gates	Price For Pressure Washing Monument	Price For Painting Monument	Price Each For Pressure Washing A Small Column	Price Each For Painting A Small Column	Price Each For Pressure Washing A Large Column	Price Each For Painting A Large Column
Waterbridge	Sunlake Blvd At Evergreen Oaks Dr.		11	35 ⁰⁰	75 ⁰⁰	120 ⁰⁰	350 ⁰⁰	35 ⁰⁰	75 ⁰⁰	N/A	N/A
Woodside	Sunlake Blvd At Evergreen Oaks Dr.		5	35	75	120	350 ⁰⁰	35	75	N/A	N/A
Sandhurst	Sunlake Blvd At Misty Willow Way		N/A	N/A	N/A	120 ⁰⁰	350 ⁰⁰	N/A	N/A	N/A	N/A
Waterbridge	County Line Rd. W At Bailey Flats		21	35 ⁰⁰	75 ⁰⁰	120 ⁰⁰	350 ⁰⁰	35 ⁰⁰	75 ⁰⁰	N/A	N/A
Sweetgrass	County Line Rd. W At Stumpfield Way		14	35 ⁰⁰	75 ⁰⁰	120	350	35 ⁰⁰	75	N/A	N/A
No Monument Columns Only @ Exit Gates	County Line Rd. W At Double Tree		4	35 ⁰⁰	75 ⁰⁰	N/A	N/A	N/A	N/A	N/A	N/A
Total(s)											

¹ Vendor is advised to confirm the Monument Name and Number of Columns around Each Monument² Vendor to provide Information on Paint and Labor Warranty

EXHIBIT 8



ECOLOGICAL CONSULTANTS, INC.
5121 Ehrlich Road, Suite 103A
Tampa, Florida 33624

April 3, 2019

Ms. Patricia Comings-Thibault
Stonebrier CDD
1060 Maitland Center Commons Blvd., Suite 340
Maitland, Fl. 32751

RE: STONEBRIER MONITORING and MAINTENANCE

Dear Patricia:

Our agreement for monitoring and maintenance services will expire in May. Stonebrier mitigation sites have not yet been released by the agencies. Please see our proposal to continue with these services as follows:

A. Maintenance quarterly for 2 years or until release by agencies:

8 events @ \$ 1,100.00 per visit \$ 8,800.00

B. Monitoring semi-annually for 2 years or until release by agencies:

4 events @ \$ 600.00 per visit \$ 2,400.00

This bid will be honored for 90 days from the above date. If bid is accepted, please sign and return to our office. Please contact my office as soon as possible if you have any questions.

Sincerely,

Proposal accepted by

Donald Richardson, Ph.D.

Company Name

DRR/sec

Owner/Agent for Owner

EXHIBIT 9

From: Greg Woodcock <Greg.Woodcock@cardno.com>
Sent: Monday, April 1, 2019 9:45 AM
To: Patricia Comings-Thibault <patricia.comings-thibault@dpfg.com>
Subject: RE: Oaks and Palms - Amenity Center

Good morning Patricia. I reviewed the area behind the pool and did notice a low point at the gate to the pool equipment. Generally adding an inlet to convey the water to the adjacent pond would work, although I would like to look at the permitted plans and permit to ensure we are not violating any Southwest Florida Water Management permit conditions. I have also reviewed the SWFWMD website and they do not have any documents related to this permit in the files available online. I will make an appointment to go to the SWFWMD office and review the hard copies of the files and obtain the pertinent documents.

Sorry I don't have a definite answer at this time but I want to do our due diligence to ensure adding an inlet to convey the water to a different location than permitted. I will let you know as soon as I have the permitted documents.

Thanks,

Gregory Woodcock
PROJECT MANAGER ASST
CARDNO

Direct +1 352 754 1240 Mobile +1 352 777 0183
Address 20215 Cortez Blvd , Brooksville, Florida 34601
Email greg.woodcock@cardno.com Web www.cardno.com

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Proposal for Extra Work at Stonebrier

Property Name	Stonebrier	Contact	Gary Saliba
Property Address	3110 Mapleridge Drive Lutz , FL 33558	To	Stonebrier HOA
		Billing Address	c/o Wise Property Management attn: Gary Saliba 17824 N US Highway 41 Lutz , FL 33549
Project Name	Drain behind pool		
Project Description	Install drain behind pool pumps.		

Scope of Work

QTY	UoM/Size	Material/Description
1.00	LUMP SUM	Install 18" drain box behind pool pump at the edge of the grass and bed line. Install 300 feet of drain pipe to ponds edge. This should help with the area being wet from the pool draining and low spot in area.

For internal use only

SO# 6877127
JOB# 342200088
Service Line 130

Total Price \$3,750.00

THIS IS NOT AN INVOICE

This proposal is valid for 60 days unless otherwise approved by BrightView Landscape Services, Inc.
26642 Wild Fern Circle, Lutz, FL 33559 ph. (813) 994-2309 fax (813) 973-3293

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
7. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
8. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
9. **Access to Jobsite:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the owner makes the site available for performance of the work.
10. **Invoicing:** Client/Owner shall make payment to Contractor within fifteen (15) days upon receipt of invoice. In the event the schedule for the completion of the work shall require more than thirty (30) days, a progress bill will be presented by month end and shall be paid within fifteen (15) days upon receipt of invoice.
11. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Owner/Client and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Owner/Client nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

14. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Client/Owner will be liable for a minimum travel charge of \$150.00 and billed to Client/Owner.

The following sections shall apply where Contractor provides Customer with tree care services:

15. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Client/Owner. Defined backfill and landscape material may be specified. Client/Owner shall be responsible for contacting Underground Service Alert to locate underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Client/Owner's expense.
16. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (international Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by BrightView within fifteen (15) days after billing, BrightView shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 30 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

Property Manager for HOA

Signature	Title
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Gary Saliba	March 19, 2019
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Printed Name	Date
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BrightView Landscape Services, Inc. "BrightView"

Acct Mgr Exterior

Signature	Title
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Jeffrey Myers	March 19, 2019
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Printed Name	Date
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Job #:	342200088	Proposed Price: \$3,750.00
SO #	6877127	