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**MINUTES OF MEETING
STONEBRIER
COMMUNITY DEVELOPMENT DISTRICT**

10 The Regular Meeting of the Board of Supervisors of the Stonebrier Community Development
11 District was held on Thursday, November 10, 2016, at 8:30 a.m. at the AVID Management, 2906 Busch
12 Lake Boulevard, Tampa, Florida.

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FIRST ORDER OF BUSINESS – Roll Call

19 Ms. Comings-Thibault called the meeting to order.

20 Present and constituting a quorum were:

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Analina Medina	Board Supervisor, Chairwoman
Avelino Vide	Board Supervisor, Vice Chairman
Brad Cornelius	Board Supervisor, Assistant Secretary
Zachery Campbell	Board Supervisor, Assistant Secretary

28 Also present were:

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Patricia Comings-Thibault	District Manager
Jere Earlywine	District Counsel
Joe Hamilton	Aquatic Systems
Jimmy Taylor	Aquatic Systems
Joe Mancuso	BrightView

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SECOND ORDER OF BUSINESS – Audience Comments

There being none, next item followed.

THIRD ORDER OF BUSINESS – Vendor Reports

A. Aquatic Systems

Mr. Hamilton introduced himself as Ms. Kilgore's replacement. Mr. Taylor also introduced himself as the Aquatic Systems Sales Manager for Wesley Chapel.

Mr. Hamilton then presented the Aquatic Systems Report and asked for comments or questions.

➤ Aquatic Systems Services Agreement

Ms. Comings-Thibault presented the Aquatic Systems Services Agreement, explaining it now included debris pick up around ponds for an additional \$350, totaling all services to \$1,768 per month.

50 On a MOTION by Ms. Medina, SECONDED by Mr. Campbell, WITH ALL IN FAVOR, the Board
51 approved the Aquatic Systems Services Agreement amendment to include debris pick up around ponds
52 for an additional \$350, totaling all services to \$1,768 per month for the Stonebrier Community
53 Development District.

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55 > **Carp Stocking**

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57 Mr. Hamilton gave an update on the carp stocking and stated he talked to FWC about the carp
58 and the FWC will be out this week or next week for final inspection and then carp will be awarded.

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60 Discussion ensued.

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63 On a MOTION by Mr. Campbell, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board
64 accepted the Aquatic Systems Proposal for Carp Stocking for the Stonebrier Community Development
65 District.

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67 **B. BrightView/ValleyCrest Credits Report**

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69 Mr. Mancuso gave an update on grant from Hillsborough County for \$2500.

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71 Discussion ensued.

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73 Ms. Comings-Thibault stated that all credit has been used.

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76 Ms. Medina stated that starting the month of December we need to be sure, since we haven't
77 signed the contract yet, that the contract was adjusted for the 5 beds that we were getting rid of.

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80 **C. Ratification of Irrigation Repairs - \$581**

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82 Ms. Comings-Thibault presented BrightView Proposal for Irrigation Repairs - \$581 and asked for
83 comments or questions.

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86 On a MOTION by Mr. Cornelius, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board
87 approved the Bright View Proposal for Irrigation Repairs - \$581 for the Stonebrier Community
88 Development District.

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90 **D. DPFG Operations Report**

91 Ms. Comings-Thibault presented the DPFG Operations Report and asked for comments or
92 questions.

93 Discussion ensued. The Board agreed to move forward with the temporary speed control.

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95 On a MOTION by Ms. Medina, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board
96 approved moving forward with getting the temporary speed control device for the Stonebrier Community
97 Development District.

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FOURTH ORDER OF BUSINESS - Consent Agenda

- A. Approval of Minutes of October 13, 2016 Meeting**
- B. Acceptance of Unaudited August 2016 Financial Statements**
- C. Ratification of BrightView Change Order 1397765 (\$490)**
- D. Ratification of BrightView Change Order 1397753 (\$540)**

On a MOTION by Mr. Cornelius, SECONDED by Mr. Campbell, WITH ALL IN FAVOR, the Board approved **Items A-D** for the Stonebrier Community Development District.

FIFTH ORDER OF BUSINESS - Regular Agenda

- A. Consideration and Approval of Resolution 2017-1 Prompt Payment Policy**

Ms. Comings-Thibault presented Resolution 2017-1 Prompt Payment Policy and asked Mr. Earlywine to give an overview for the Board.

On a MOTION by Mr. Campbell, SECONDED by Ms. Medina, WITH ALL IN FAVOR, the Board adopted Resolution **2017-1** Prompt Payment Policy for the Stonebrier Community Development District.

- B. Consideration of Kechmar Electric Proposal for Fountain/Aerator (\$7,800)**

Ms. Comings-Thibault presented the Kechmar Electric Proposal for Fountain/Aerator (\$7,800) and asked for comments or questions.

Discussion ensued. The Board agreed to table to July 2017 and stated that the easements will need to be investigated at that time.

This item was tabled to July, 2017 along with Aquatics Systems' October proposal.

- C. Consideration of Well Pump Proposals-Well #2**

- Popes Water Systems (\$5,296.74) - Pump
- Technical Pump Service (\$900) - Well

Ms. Comings-Thibault presented Well Pump Proposals – Well #2 and asked for comments or questions.

On a MOTION by Ms. Medina, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board approved the Proposal from Technical Pump Service (\$900) - Well #2 for the Stonebrier Community Development District.

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D. Painting Quotes for Entrance Monuments and Pressure Washing

➤ Presentation on Monuments Painting & Pressure Washing

Ms. Comings-Thibault presented the Monument Painting & Pressure Washing and asked for comments or questions.

➤ Painting and Pressure Washing Quotes

1. 360 Painting (\$5,847.21)
2. CMK Construction (\$11,600)
3. Pro Build (\$5,385)

On a MOTION by Mr. Campbell, SECONDED by Ms. Medina, WITH ALL IN FAVOR, the Board approved the Pro Build (\$5,385) proposal, subject to the work being done before December 2, 2016; if not, then go with 360 Painting (\$5,847.21) if also done by December 2, 2016; otherwise wait until January 2017 for the Stonebrier Community Development District.

➤ Pressure Washing Sidewalks Quotes

1. K&J Pressure Cleaning Sidewalks (\$11,930)
2. Riptide (\$9,576)

Ms. Comings-Thibault presented the Pressure Washing Sidewalks Quotes and asked for comments or questions.

This item was tabled.

E. Discussion Regarding Holiday Lighting

Ms. Comings-Thibault presented Holiday Lighting and asked for comments or questions.

Discussion ensued.

On a MOTION by Mr. Campbell, SECONDED by Mr. Cornelius, WITH Ms. Medina voting NAY, the Board approved hiring a handy man to install holiday lighting NTE \$1,000 for the Stonebrier Community Development District.

On a MOTION by Mr. Campbell, SECONDED by Ms. Medina, WITH ALL IN FAVOR, the Board rescinded the previous motion to hire a handy man to install holiday lighting NTE \$1,000 for the Stonebrier Community Development District.

On a MOTION by Mr. Vide, SECONDED by Ms. Medina, WITH ALL IN FAVOR, the Board approved hiring Decorating Elves to install holiday lighting NTE \$10,000 for the Stonebrier Community Development District.

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Ms. Medina asked what to do with the CDD Holiday Lighting bought last year. Mr. Earlywine said there is a statue that deals with tangible personal property and that it could be designated as surplus property, and can be offered to other governmental units, offered for sale or donation, or offer to private nonprofit agencies by sale or donation.

On a MOTION by Mr. Cornelius, SECONDED by Ms. Medina, WITH ALL IN FAVOR, the Board determined that the holiday decorations have no commercial value and serve no useful function for the District, and accordingly approved the disposal of the holiday decorations, for the Stonebrier Community Development District.

F. Discussion Regarding Pending Landscape Enhancements

Ms. Comings-Thibault presented Pending Landscape Enhancements and asked for comments or questions.

Discussion ensued.

Bridge Enhancement Options.

- Option 1 - \$2,165
- Option 2 - \$3,565
- Option 3 - \$4,090

On a MOTION by Ms. Medina, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board approved Bridge Enhancement Option 3 - \$3,565 with work to be done after Thanksgiving and before Christmas for the Stonebrier Community Development District.

SIXTH ORDER OF BUSINESS – Staff Reports

A. Manager

There being none, next item followed.

B. Attorney

Mr. Earlywine will make BrightView contract adjustments - \$1,950.

C. Engineer

There being none, next item followed.

SEVENTH ORDER OF BUSINESS – Supervisor Requests

- Ms. Medina stated that the lights in Sandhurst are out and requested a motion for funds

247 not to exceed \$500.

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249 On a MOTION by Mr. Cornelius, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board
250 authorized the Chairwoman funds not to exceed \$500 to repair the lights at Sandhurst for the Stonebrier
251 Community Development District.

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253 **EIGHTH ORDER OF BUSINESS – Adjournment**

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255 On a MOTION by Mr. Cornelius, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board
256 adjourned the meeting for the Stonebrier Community Development District.

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259 **Each person who decides to appeal any decision made by the Board with respect to any matter*
260 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
261 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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263 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
264 meeting held on _____.

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Signature

Printed Name

Title: Secretary Assistant Secretary

Signature

Printed Name

Title: Chairman Vice Chairman