

1  
2  
3  
4  
5  
6  
7  
8

**MINUTES OF MEETING  
STONEBRIER  
COMMUNITY DEVELOPMENT DISTRICT**

9 The Regular Meeting of the Board of Supervisors of the Stonebrier Community  
10 Development District was held on Thursday, October 10, 2013 at 10:00 a.m. at the offices of  
11 Pulte Homes, 3810 Northdale Boulevard, Tampa, Florida.

12  
13  
14  
15  
16  
17  
18

**FIRST ORDER OF BUSINESS - Roll Call**

19 Mr. St. Denis called the meeting to order.

20 The Board members introduced themselves for the record.

21 Present and constituting a quorum were:

22 Carlos Gregory	Chairman
23 Parker Hirons	Vice Chairman
24 Jordan Schrader	Supervisor

25 Also present were:

26 Bruce St. Denis	Manager
27 John Daugirda	Manager
28 Tucker Mackie	Attorney (via Telephone)
29 Avelino Vide	Resident

30 Mr. St. Denis established a quorum of the Board was present.

31  
32  
33  
34  
35  
36  
37  
38

**SECOND ORDER OF BUSINESS – Audience Comments**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS – Organizational Matters**

**A. Appointment of Individual to Serve the Unexpired Term of Office**

(Seat #2 11/2016)

Mr. St. Denis stated we have Mr. Avelino Vide here today as a potential Board member and distributed his resume to the Board.

Following discussion,

On MOTION by Mr. Gregory, SECONDED by Mr. Hirons, WITH ALL IN FAVOR, the Board appointed Mr. Avelino Vide to Serve the Unexpired Term Seat #2 Expiring 11/2016.

Regular Meeting  
10-10-2013

1 **B. Oath of Office of Newly Appointed Supervisor**

2 Mr. Daugirda, being a Notary Public of the State of Florida, administered the oath of  
3 office to Mr. Vide, a copy of the oaths are attached hereto and made a part of the public  
4 record.

5  
6 **C. Overview of District Responsibilities and Purpose**

7 Mr. Daugirda presented a new supervisor information packet, a Form 1 -- Statement  
8 of Financial Interest and the Guide to the Sunshine Amendment and Code of Ethics for  
9 Public Officers and Employees.

10 Mr. Daugrida further stated the Form 1 Disclosure is the simple form and you just  
11 need to provide the sources of income, and needs to be filed with the Supervisor of Election  
12 Office in the County in which you reside with 30 days from this meeting. The District is a  
13 public entity and you are a public official. The Board is bound by the Sunshine Law where  
14 two or more Supervisors cannot discuss any matters outside of a noticed public meeting  
15 which may come before the Board, and the Public Records Law, which also applies to email  
16 communication. The District is governed by various laws and rules of the State of Florida  
17 including Chapter 190 and several others, which we have outlined in the packet provided. To  
18 assist in any Public Records request, any materials kept by the Supervisor or staff members  
19 in connection with the CDD are public records and it is recommended they are kept in one  
20 location separate from your personal or business records in case of a request comes in. If you  
21 feel there may be a sunshine violation, air on the side of caution and do not hesitate to  
22 contact my office or the attorney, we will guide you through it.

23

24 **D. Compensation of Appointed Board Member**

25 Mr. Daugirda stated in terms of compensation, there is a statutory provision for \$200  
26 per meeting. Please state for the record if you accept or waive compensation.

27 Mr. Vide accepted compensation

28

29 **E. Resolution 2014-1, Election of Officers**

30 Mr. St. Denis reviewed the current officers list and asked if there were any changes in  
31 the structure.

32 Mr. Vide was added as Assistant Secretary, and Patricia Comings-Thibault as  
33 Treasurer and Richard Woodville as Assistant Secretary.

1 Mr. St. Denis requested a motion to adopt Resolution 2014-1.

2

3 On MOTION by Mr. Gregory, SECONDED by Mr. Hirons, WITH ALL IN FAVOR, the  
4 Board adopted Resolution 2014-1, Election of Officers: Carlos Gregory Chairman, Parker  
5 Hirons Vice Chairman, John Daugirda Secretary, Patricia Comings- Thibault Treasurer, John  
6 Daugirda, Maik Aagaard Assistant Treasurer, Jean Rugg, Bruce St.Denis, Carolyn Stewart,  
7 Richard Woodville, Chris Fisher, Jordan Schrader and Avelino Vide as Assistant Secretaries.

8

9 **FOURTH ORDER OF BUSINESS - Administrative Items**

10 **A. Approval of Minutes of August 8, 2013 Audit Committee and Board Meeting**

11 Mr. St. Denis stated each Board member received a copy of the minutes of the August  
12 8, 2013 Audit Committee and Board Meeting and requested any additions, corrections or  
13 deletions.

14 There not being any,

15

16 On MOTION by Mr. Gregory, SECONDED by Mr. Hirons, WITH ALL IN FAVOR, the  
17 Board approved the Minutes of the August 8, 2013 Audit Committee and Regular Meeting.

18

19 **B. Acceptance of August 2013 Financial Statements, Construction Schedule and**  
20 **Requisitions.**

21 Mr. St. Denis and Mr. Daugirda presented the financial statements thru August 2013  
22 and requested a motion to approve.

23

24 On MOTION by Mr. Gregory, SECONDED by Mr. Hirons, WITH ALL IN FAVOR, the  
25 Board approved the Financial Statements and Requisitions as of August 2013.

26

27 **C. Adoption of Resolution 2014-2 Rules of Procedure**

28 Ms. Mackie reviewed the updated Rules of Procedure and no public hearing was  
29 requested; therefore, Resolution 2014-2 is presented for adoption.

30

31 On MOTION by Mr. Gregory, SECONDED by Mr. Hirons, WITH ALL IN FAVOR, the  
32 Board adopted Resolution 2014-9, Rules of Procedure.

33

34 **SIXTH ORDER OF BUSINESS – Business Matters**

35 **A. Opportunity to be Heard Legislation Memorandum and Resolution 2014-3**

36 Ms. Mackie reviewed the resolution and memorandum with the Board and requested  
37 a motion to adopted Resolution 2014-3.

1  
2 On MOTION by Mr. Gregory, SECONDED by Mr. Hiron, WITH ALL IN FAVOR, the  
3 Board adopted Resolution 2014-3, Opportunity to be Heard Legislation.

4  
5 **B. Status of FYE 2012 Audit**

6 Ms. Comings-Thibault stated the audit is basically complete and we have a revised  
7 draft. There is a verbiage change that we are researching.

8 Ms. Mackie stated the draft changes were initiated by her as there was a comment  
9 about the Board all being affiliated with Pulte and that is incorrect as Mr. Schrader does not  
10 work for Pulte. In addition there is a statement that makes Pulte the majority landowner  
11 within the District and I want to get confirmation on that and those are the only issues subject  
12 to changes.

13 Mr. St. Denis requested a motion to approve subject to changes initiated by District  
14 Counsel.

15  
16 On MOTION by Mr. Gregory, SECONDED by Mr. Hiron, WITH ALL IN FAVOR, the  
17 Board accepted the FYE 2012 Audit, subject to changes initiated by counsel.

18  
19 **C. Additional Matters**

20 There not being any, the next item followed.

21  
22 **FIFTH ORDER OF BUSINESS – Staff Reports**

23 **A. Manager**

24 Mr. St. Denis gave a brief update on the meeting and workshop with the residents  
25 held on September 30<sup>th</sup> at the Lutz Library. Mr. St. Denis reported that they received interest  
26 in Board appointments from several residents.

27  
28 **B. Attorney**

29 There being no report, the next item followed.

30  
31 **D. Engineer**

32 There being no report, the next item followed.

33  
34 **SIXTH ORDER OF BUSINESS – Audience Comments**

35 There not being any, the next item followed.

36

1 **SEVENTH ORDER OF BUSINESS – Supervisor Request**

2 There not being any, the next item followed.

3

4 **EIGHTH ORDER OF BUSINESS - Adjournment**

5 There being no further business,

6

7 On MOTION by Mr. Hirons, SECONDED by Mr. Schrader, WITH ALL IN FAVOR, the  
8 Board adjourned the regular meeting 10:21 a.m.

9

10 *\*These minutes were prepared in summary format.*

11 *\*Each person who decides to appeal any decision made by the Board with respect to any*  
12 *matter considered at the meeting is advised that person may need to ensure that a verbatim*  
13 *record of the proceedings is made, including the testimony and evidence upon which such*  
14 *appeal is to be based.*

15

16 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a  
17 publicly noticed meeting held on 11-14-2013.

18

19

20

21

22

23

24

25

26

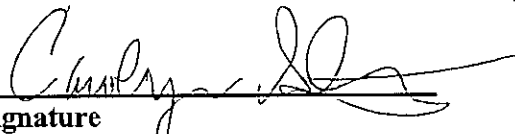
27

28

29

30

31



Signature

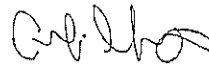
Carolyn Stewart

Printed Name

Title:

Secretary

Assistant Secretary



Signature

Carlos Gregory

Printed Name

Title:

Chairman

Vice Chairman