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**MINUTES OF MEETING
STONEBRIER
COMMUNITY DEVELOPMENT DISTRICT**

9 The Regular Meeting of the Board of Supervisors of the Stonebrier Community
10 Development District was held on Thursday, June 12, 2014 at 9:00 a.m. at the offices of
11 Pulte Homes, 3810 Northdale Boulevard, Tampa, Florida.

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19 **FIRST ORDER OF BUSINESS - Roll Call**

20 Mr. St. Denis called the meeting to order.

21 The Board members introduced themselves for the record.

22 Present and constituting a quorum were:

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27 Carlos Gregory	Chairman
28 Chris Fisher	Supervisor
29 Jordan Schrader	Supervisor

30 Also present were:

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42 Bruce St. Denis	District Manager
43 Patricia Comings-Thibault	District Accountant (via telephone)
44 Tucker Mackie	District Counsel (via telephone)
45 Sandy Oram	DPFG
46 Sara Sandy	Hopping Green & Sam's (via telephone)
47 Analina Medina	Resident

48 Mr. St. Denis established a quorum of the Board was present.

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101 **SECOND ORDER OF BUSINESS – Audience Comments on Agenda Items**

102 There being none, the next item followed.

103 **THIRD ORDER OF BUSINESS – Organizational Matters**

104 No action was taken because there were only three Board members present and four
105 was needed in order to keep the quorum.

106 **FOURTH ORDER OF BUSINESS – Vendor Report**

107 **A. Aquatics**

108 There being none, the next item followed.

1 **B. Landscape**

2 Brief review was given on the services performed over the past month. Board would
3 like to remind Austin Outdoors to add a schedule of activities to the monthly report.

4 The Board accepted a proposal to "mow proposed area" at \$461.87.
5

6 On MOTION by Mr. Gregory, SECONDED by Mr. Fisher, WITH ALL IN FAVOR, the
7 Board accepted Austin Outdoors proposal to "mow proposed area" at \$461.87.
8

9 **FIFTH ORDER OF BUSINESS – Administrative Matters**

10 **A. Approval of Minutes of May 8, 2014 Meeting**

11 Mr. St. Denis presented each Board member with a copy of the minutes of the May 8,
12 2014 Board Meeting and requested any additions, corrections or deletions.

13 There being none,
14

15 On MOTION by Mr. Schrader, SECONDED by Mr. Gregory, WITH ALL IN FAVOR, the
16 Board approved the Minutes of the May 8, 2014 Regular Meeting as presented.
17
18

19 **B. Acceptance of April 2014 Financial Statements and Requisitions.**

20 Ms. Comings-Thibault stated in your general fund balance you have \$639,687. You
21 are 97% collected for your assessments. In review of your expenditures ending April 30 all
22 expenditures are recurring. In regards to your debt service you have a reserve of \$905,828.
23

24 On MOTION by Mr. Gregory, SECONDED by Mr. Fisher, WITH ALL IN FAVOR, the
25 Board accepted the Financial Statements and Requisitions as of April 2014.
26

27 **SIXTH ORDER OF BUSINESS – Business Matters**

28 **A. Discussion on Proposed Fiscal Year 2014-2015 Budget**

29 Discussion was held and the Board would like to use the unassigned fund balance to
30 start funding a reserve fund and amend the budget by increase of three percent plus
31 collections up charges and early payment. The notices will need to be sent to the residents
32 notifying them of the increase by next Friday.
33

34 On MOTION by Mr. Gregory, SECONDED by Mr. Fisher, WITH ALL IN FAVOR, the
35 Board approved the amendment of budget by increase assessments of three percent in order
36 to fund the reserve amount plus collections up charges and early payment; and directed
37 District Staff to prepare the mailed and published notices of the assessment hearing.
38

- 1 **B. Ratification of First Amendment to American Eco System Agreement**
2 This ratification is to increase the site visits from once a month to three times a month
3 at no extra charge to the district.
4

5 On MOTION by Mr. Gregory, SECONDED by Mr. Fisher, WITH ALL IN FAVOR, the
6 Board ratified the American Eco System Agreement that increases the site visits from once a
7 month to three times a month at no extra charge to the district.
8

- 9 **C. Acceptance of Reserve Study**
10 A discussion was held regarding the results of the reserve study. The author of the
11 study were unable to make the meeting but stated he would be available via telephone at
12 11:00 a.m.

13 The Board asked the report by revised to remove the landscape costs, modify
14 irrigation costs, and confirm the stormwater replacement costs including road repairs.

15 Ms. Oram stated she would speak to Florida Reserve Analysis about the revisions.
16

- 17 **D. Form 1 Financial Filings**
18 Mr. St. Denis stated attached you will find the Form 1 that need to be completed and
19 turned in to the county office in which you live. This form is due by July 1, 2014 and if it is
20 not received there will be a financial penalty.
21

- 22 **E. Consideration of Landscape Maintenance Services Agreement with Austin**
23 **Outdoors**

24 Ms. Sandy stated Austin Outdoors has been operating under the agreement that we
25 had with Cornerstone. There are no changes in the service cost just the change in company.
26

27 On MOTION by Mr. Schrader, SECONDED by Mr. Gregory, WITH ALL IN FAVOR, the
28 Board approved the Landscape Service Agreement with Austin Outdoors. Agreement to be
29 brought to July Meeting for Board ratification and Chair is authorized to execute agreement.
30

- 31 **F. Additional Items**
32 There being none, the next item followed.
33

34 **SEVENTH ORDER OF BUSINESS – Staff Reports**

- 35 **A. District Manager**
36 There being no report, the next item followed.
37

1 **B. District Attorney**
2 There being no report, the next item followed.

3
4 **C. District Engineer**
5 There being no report, the next item followed.

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7 **EIGHTH ORDER OF BUSINESS – Audience Comments**
8 There not being any, the next item followed.

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10 **NINTH ORDER OF BUSINESS -- Supervisor Request**
11 There being none, the next item followed.

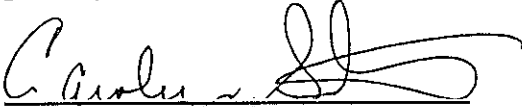
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13 **TENTH ORDER OF BUSINESS - Adjournment**
14 There being no further business,

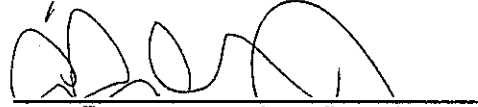
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16 On MOTION by Mr. Schrader, SECONDED by Mr. Gregory, WITH ALL IN FAVOR, the
17 Board adjourned the meeting.

18
19 **These minutes were prepared in summary format.*

20 **Each person who decides to appeal any decision made by the Board with respect to any*
21 *matter considered at the meeting is advised that person may need to ensure that a verbatim*
22 *record of the proceedings is made, including the testimony and evidence upon which such*
23 *appeal is to be based.*

24
25 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a
26 publicly noticed meeting held on 7-10, 2014.

27
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29 _____
30 Signature

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28 
29 _____
30 Signature

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32 Carolyn Stewart
33 Printed Name

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32 David Gregory
33 Printed Name

34
35 **Title:**
36 Secretary
37 Assistant Secretary

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35 **Title:**
36 Chairman
37 Vice Chairman