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MINUTES OF MEETING
STONEBRIER
COMMUNITY DEVELOPMENT DISTRICT

The Regular Meeting of the Board of Supervisors of the Stonebrier Community Development District was held on Thursday, December 11, 2014, at 9:15 a.m. at the Pulte Homes, 3810 Northdale Boulevard, Suite 270, Tampa, Florida.

FIRST ORDER OF BUSINESS – Roll Call

Ms. Comings-Thibault called the meeting to order.

Present and constituting a quorum were:

Analina Medina	Board Supervisor, Assistant Secretary
Avelino Vide	Board Supervisor, Assistant Secretary
Brad Cornelius	Board Supervisor, Assistant Secretary
Chris Fisher	Board Supervisor, Assistant Secretary

Also present were:

Patricia Comings-Thibault	District Manager/Treasurer
Bruce St. Denis	District Manager
Sandra Oram	District Operations Manager
Tucker Mackie	District Counsel, Hopping Green & Sams, P.A. (via telephone)
Gary Saliba	Wise Property Management
Daniel Strous	American Ecosystems
Lloyd Radder, Mark J. Lantelgne and Alex Kocher	ValleyCrest Landscape Maintenance
Arthur Crounse, Jim Garrison and Brad Riles	Girard Environmental Services
Andres Quijano, Eduardo Colon and Justin C. Revicsky	Mainscape
Ken Routh, Erwing Martinez	Vivicon

SECOND ORDER OF BUSINESS – Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS – Organizational Matters

A. Bradley T. Cornelius-General Elected Supervisor Seat #4

The Oath of Office for Bradley T. Cornelius was given prior to meeting on December 2, 2014; a copy of which is attached hereto and made a part of the permanent record.

B. Review of Supervisor and District Responsibilities

Mr. St. Denis advised the Board that the District is a public entity and each member a public official. The Board is bound by the Sunshine Law, (the Public Records Law), whereby two or more Supervisors cannot discuss any matters outside of a noticed public meeting which may come before the Board.

1 The District is governed by various laws and rules of the State of Florida including Chapter 190.
2 Mr. St. Denis recommended that documents and correspondence related to the District be maintained in a
3 location separate from personal or business records in case of a Public Records Request.

4 Ms. Tucker verified that Mr. Cornelius received from her office the Board Supervisor Manual
5 which contains a summary of the Sunshine Law, (the Public Records Law), and information pertaining to
6 the Stonebrier Community Development District.

7
8 **C. Compensation of Supervisor Cornelius**

9 Ms. Comings-Thibault advised Mr. Cornelius that he was entitled to compensation of \$200 per
10 meeting and asked whether he would like to receive compensation.

11 Mr. Cornelius accepted compensation.

12
13 **D. Resolution 2015-1, Election of Officers**

14 Ms. Comings-Thibault requested nominations for Chairman.

15 Mr. Cornelius nominated Ms. Medina.
16

17 On a MOTION by Mr. Cornelius, SECONDED by Mr. Fisher, WITH ALL IN FAVOR, the Board
18 elected Ms. Medina as Chairman to the Board of Supervisors of the Stonebrier Community Development
19 District.

20
21 Ms. Comings-Thibault requested nominations for Vice Chairman.

22 Ms. Medina nominated Mr. Vide.
23

24 On a MOTION by Ms. Medina, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board
25 elected Mr. Vide as Vice Chairman to the Board of Supervisors of the Stonebrier Community
26 Development District.

27
28 Ms. Comings-Thibault requested a motion to adopt Resolution 2015-1, Election of Officers.
29

30 On a MOTION by Mr. Cornelius, SECONDED by Mr. Fisher, WITH ALL IN FAVOR, the Board
31 adopted **Resolution 2015-1 Election of Officers**, appointing the Officers of the District as follows: Ms.
32 Medina to serve as Chairman, Mr. Vide to serve as Vice Chairman, and Mr. Fisher, Mr. Gregory, Mr.
33 Cornelius to serve as Assistant Secretaries; District staffing as follows: Ms. Comings-Thibault as District
34 Secretary and Treasurer, Mr. St. Denis and Mr. Aagaard as Assistant Treasurers; and Ms. Rugg, Mr. St.
35 Denis and Ms. Stewart as Assistant Secretaries for the Stonebrier Community Development District.

36
37 **FOURTH ORDER OF BUSINESS-Vendor Reports**

38 **A. American Ecosystems**

39 Mr. Strous reported that with the increase of rain the pond shorelines are looking good with the
40 exception of Pond 31, which has an erosion problem. Ms. Comings-Thibault asked for comments or
41 questions.

1 An educational meeting with residents will be arranged with American Ecosystems and staff to
2 answer questions about Ponds. Ms. Oram will attend and hope to meet before Christmas.

3
4 **B. Austin Outdoor**

5 There being no report or individuals present from Austin Outdoor, the next item followed.

6
7 **FIFTH ORDER OF BUSINESS-Administrative Matters**

8 **A. Approval of Minutes of November 13, 2014 Meeting**

9
10 On a MOTION by Mr. Vide, SECONDED by Ms. Medina, WITH ALL IN FAVOR, the Board approved
11 the Minutes of the Board of Supervisors' meeting held on November 13, 2014 Meeting for the Stonebrier
12 Community Development District.

13
14 **B. Acceptance of Unaudited October 2014 Financial Statements**

15 Ms. Comings-Thibault reported on the unaudited October 2014 Financial Statements and asked
16 for comments or questions.

17
18 On a MOTION by Mr. Cornelius, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board
19 accepted the unaudited Financial Statements for the period ending October 31, 2014 for the Stonebrier
20 Community Development District.

21
22 **SIXTH ORDER OF BUSINESS-Continuation of Consideration of Landscape RFP Proposals**

23 Ms. Oram reported on the requested additional information responses from the four highest
24 ranked landscape firms. Ms. Mackie clarified that this was an informal process and the Board was not
25 required to follow the public procurement process, therefore the Board can waive minor informalities in
26 bid proposals.

27
28 **A. Landscape Vendor Presentation**

29 Representatives from Mainscape, Girard Environmental, ValleyCrest Landscape Maintenance
30 and Vivicon each made their presentations to the Board and responded to questions from the Supervisors
31 and District staff.

32 After discussion, Ms. Medina motioned to accept the proposal from ValleyCrest Landscape
33 Maintenance.

34
35 On a MOTION by Ms. Medina, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board
36 awarded the contract to ValleyCrest Landscape Maintenance for the Stonebrier Community Development
37 District.

38
39 Ms. Tucker requested an amended motion.
40

1 On a MOTION by Mr. Vide, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board
2 amended the prior motion to award the contract to ValleyCrest to include details agreed upon in the
3 presentation to the Board, without exceeding the proposal amount of \$175,116, and to begin February 1,
4 2015 with the Board's termination of services from Austin Outdoor on January 31, 2015 for the
5 Stonebrier Community Development District.

6
7 **B. Additional Items**

8 Ms. Oram reported that Austin Outdoor will not receive final payment until items on the
9 checklist, such as irrigation and removal of plants, have been completed. Of the two proposals received
10 addressing the soil erosion of ponds north on Sunlake, the larger pond is in need of attention. The
11 proposal from Austin Outdoor was in the amount of \$2,866.67.

12
13 On MOTION by Mr. Vide, SECONDED by Ms. Medina, WITH ALL IN FAVOR, the Board directed
14 staff to request a quote from ValleyCrest to fix the erosion of the larger pond, and if such quote is less
15 than \$2,866.67 the Chairman has authority to approve the work to be done for the Stonebrier Community
16 Development District.

17
18 **SEVENTH ORDER OF BUSINESS- Staff Reports**

19 **A. Manager – Review of Task Items**

20 Discussion ensued regarding the open task items. The District Manager and Operations Manager
21 will follow up with the appropriate parties.

22
23 **B. Attorney**

24 There being none, the next item followed.

25
26 **C. Engineer**

27 There being none, the next item followed.

28
29 **EIGHTH ORDER OF BUSINESS – Supervisors Requests**

30 Ms. Medina requested that a task list be circulated to the Board every two weeks.

31
32 **NINTH ORDER OF BUSINESS – Adjournment**

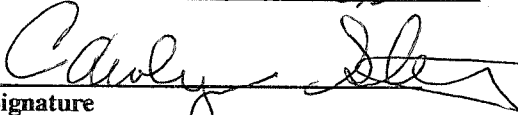
33 There being no further business,

34
35 On MOTION by Ms. Medina, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board
36 adjourned the meeting for the Stonebrier Community Development District.

37
38 **These minutes were prepared in summary format.*

39
40 **Each person who decides to appeal any decision made by the Board with respect to any matter*
41 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
42 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

1 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
2 meeting held on 1-8-2015.

3
4 
5

6 Signature

7 Cheryl D. Stewart
8

9 Printed Name

10 Title:

- 11 Secretary
12 Assistant Secretary

6 
7

8 Signature

9 Analina M. Medina
10

11 Printed Name

12 Title:

- 13 Chairman
14 Vice Chairman

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