

1 MINUTES OF MEETING

2 STONEBRIER
3 COMMUNITY DEVELOPMENT DISTRICT

4
5 The Regular Meeting of the Board of Supervisors of the Stonebrier Community Development
6 District was held on Wednesday, November 11, 2015, at 9:00 a.m. at the DPFG Office, 15310 Amberly
7 Drive, Suite 250, Tampa FL.

8 **FIRST ORDER OF BUSINESS – Roll Call**

9 Ms. Comings-Thibault called the meeting to order.

10 Present and constituting a quorum were:

11 Analina Medina	Board Supervisor, Chairwoman
12 Zachery Campbell	Board Supervisor, Asst. Secretary
13 Brad Cornelius	Board Supervisor, Asst. Secretary
14 Avelino Vide	Board Supervisor, Asst. Secretary

15 Also present were:

16 Patricia Comings-Thibault	District Manager
17 Jere Earlywine	District Counsel (via phone)
18 Josh Kauffman	Aquatic Systems
19 Joe Economous	Valley Crest

20 **SECOND ORDER OF BUSINESS – Audience Comments**

21 There being none, next item followed.

22 **THIRD ORDER OF BUSINESS – Vendor Reports**

23 **A. American Ecosystems - September**

24 American Ecosystems representative was not present. Josh Kauffman from Aquatic Systems
25 presented a preliminary analysis of the ponds and asked for comments or questions.

26 Discussion ensued.

27 On a MOTION by Mr. Vide, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board
28 approved the Chairman executing contracts on Pond TZ & J for assessments by Aquatic Systems, not to
29 exceed \$500 each, and for Aquatic Systems to bring a proposal for assessment of the remaining ponds to
30 the next meeting for the Stonebrier Community Development District.

31

32 **B. Valley Crest**

33 Joe Economous presented the Valley Crest Report and asked for comments or questions.

34 Discussion ensued. Board agreed to not purchase poinsettias.

35 **C. DPFG Operations Report**

36 Ms. Comings-Thibault presented the DPFG Operations Report and asked for comments or
37 questions.

38 Discussion ensued.

39 **FOURTH ORDER OF BUSINESS – Administrative Matters**

40 **A. Approval of Minutes of October 14, 2015 Meeting**

41 Ms. Comings-Thibault presented the October 14, 2015 Minutes and asked for questions,
42 comments or corrections.

43 On a MOTION by Mr. Cornelius, SECONDED by Ms. Medina, WITH ALL IN FAVOR, the Board
44 approved the minutes of the Board of Supervisors' meeting held on October 14, 2015 for the Stonebrier
45 Community Development District.

46

47 **B. Acceptance of the Unaudited September 2015 Financial Statements**

48 Ms. Comings-Thibault presented the Unaudited September 2015 Financial Statements and asked
49 for questions or comments.

50 On a MOTION by Mr. Cornelius, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board
51 accepted the Unaudited September 2015 Financial Statements for the Stonebrier Community
52 Development District.

53

54 **C. Consideration of Resolution 2016-01, Adopting an Amended General Fund Budget
55 for the Fiscal Year 2014/15**

56 Ms. Comings-Thibault presented Resolution 2016-01, Adopting an Amended General Fund
57 Budget for the Fiscal Year 2014/2015 and asked for comments or questions.

58 On a MOTION by Mr. Cornelius, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board adopted
59 Resolution 2016-01 Adopting an Amended General Fund Budget for the Fiscal Year 2014/15 for the
60 Stonebrier Community Development District.

61

62 **FIFTH ORDER OF BUSINESS – Business Matters**

63 **A. Grau Auditing Agreement - \$3,700**

64 Ms. Comings-Thibault presented the Grau Auditing Agreement - \$3,700 and asked for comments
65 or questions.

66 On a MOTION by Mr. Cornelius, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board
67 accepted the Grau Auditing Agreement for \$3,700 for the Stonebrier Community Development District.

68

69 **B. Sweet Grass Entrance Proposal - \$12,500**

70 Ms. Comings-Thibault presented the Sweet Grass Entrance Proposal and asked for comments or
71 questions.

72 > Tropical Landscape Design - \$11,484

73 > Valley Crest - \$7,457.34

74 Discussion ensued.

75 On a MOTION by Mr. Campbell, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board
76 approved the Valley Crest proposal for the amount of \$7,457 and with modifications to contract, not to
77 exceed a total of \$12,500 for enhancements on the island for the Stonebrier Community Development
78 District.

79

80 On a MOTION by Mr. Cornelius, SECONDED by Ms. Medina, WITH ALL IN FAVOR, the Board
81 agreed to give Supervisor Vide the authority to approve the ValleyCrest enhancement plan for \$12,500
82 for the Stonebrier Community Development District.

83

84 **C. Pressure Washing Proposal – Curbs and Sidewalks-Budget \$7,000**

85 Ms. Comings-Thibault presented the pressure washing proposals for the curbs and sidewalks.

- 86 ➤ **Riptide - \$15,456**
- 87 ➤ **Shine - \$12,000**
- 88 ➤ **K&J - \$18,946**
- 89 ➤ **Above & Beyond - \$7,500 (reduced) (no chlorine)**

90 This item was tabled until more information is obtained about permitting.

91 **D. Ratification of Valley Crest Proposal for Repairs - \$155**

92 Ms. Comings-Thibault presented for ratification a Valley Crest Proposal for Repairs - \$155

93 and asked for comments or questions.

94 On a MOTION by Mr. Cornelius, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board ratified
95 the Valley Crest proposal for repairs for the amount of \$155 for the Stonebrier Community Development
96 District.

97

98 **E. Consideration of Proposal for Irrigation Repairs**

99 Ms. Comings-Thibault presented proposals for Irrigation Repairs and asked for comments or

100 questions.

- 101 ➤ **Technical Pump Service - \$15,350**
- 102 ➤ **Pope – provided at meeting - \$2,686.99**

103 On a MOTION by Mr. Vide, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board
104 accepted the Pope proposal for irrigation repairs for the amount of \$2,686.99 for the Stonebrier
105 Community Development District.

106

107 **SIXTH ORDER OF BUSINESS – Staff Reports**

108 **A. Manager**

- 109 ➤ **TECO meter – changed from HOA to CDD – approximately \$25 per month. There**
110 **was a \$78 charge to change.**

111 **B. Attorney**

112 ➤ **Discussion – CDD/HOA Conveyances – Status**

113 Mr. Earlywine reported on the status of the CDD/HOA Conveyances and asked for

114 comments or questions.

115 Discussion ensued.

116 On a MOTION by Mr. Vide, SECONDED by Ms. Medina, WITH ALL IN FAVOR, the Board approved
117 the CDD/HOA Conveyances for the Stonebrier Community Development District.

118

119 ➤ **Discussion – Easement & Encroachment and Letter**

120 Mr. Earlywine reported on the Easement & Encroachment and Letter

121 and asked for comments or questions

122 Discussion ensued.

123 **C. Engineer**

124 There being none, the next item followed.

125

126 **SEVENTH ORDER OF BUSINESS – Supervisor Requests**

127 > Copper Sulfate for Trees – each entrance, round-a-bout, and main entrance.

128 On a MOTION by Ms. Medina, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board approved
129 the Matts Certified Tree Care proposal for the amount of \$650 to apply copper sulfate to shrubs and
130 ornamentals at the five entrances for the Stonebrier Community Development District.

131
132 Supervisor Medina presented a recommendation from a resident:

133 > Trash Cans – Sun Lake and/or County Line Road. Need to check with Valley Crest
134 for waste pick up.

135 Bus Stop – Status – if not changed then letter will need to be written to School Board.

136 Supervisor Campbell requested that the meeting day for the Board be changed due to other
137 obligations.

138 On a MOTION by Ms. Medina, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board
139 approved changing the Board Meeting to the second Tuesday of the month starting at 8:30 a.m. and
140 ending at 10:30 a.m., to be held at 2906 Busch Lake Blvd., Tampa FL for the Stonebrier Community
141 Development District.

142
143 Supervisor Cornelius suggested a move to a Consent Agenda. The Board agreed.

144 Supervisor Medina requested setting a spending limit on Christmas decorations.

145 On a MOTION by Ms. Medina, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board agreed to
146 a Christmas decoration spending limit not to exceed \$2,000 for the Stonebrier Community Development
147 District.

148
149 Supervisor Vide commented on the shrine building up on CDD property. Mr. Earlywine will
150 contact the party’s attorney.

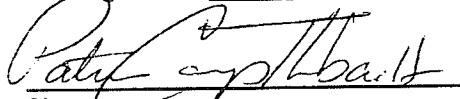
151 Supervisor Vide requested to change his email.


152 **EIGHTH ORDER OF BUSINESS – Adjournment**

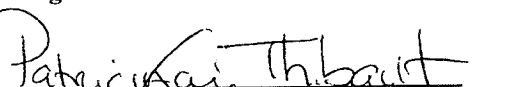
153 On a MOTION by Mr. Cornelius, SECONDED by Ms. Medina, WITH ALL IN FAVOR, the Board
154 adjourned the meeting for the Stonebrier Community Development District.


155 **Each person who decides to appeal any decision made by the Board with respect to any matter
156 considered at the meeting is advised that person may need to ensure that a verbatim record of the
157 proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

158 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
159 meeting held on _____.

160
161 
162 _____
163 Signature

160
161 
162 _____
163 Signature

164
165 
166 Printed Name
167 Title: Secretary Assistant Secretary

164
165 
166 Printed Name
167 Title: Chairman Vice Chairman