

MINUTES OF MEETING  
STONEBRIER  
COMMUNITY DEVELOPMENT DISTRICT

The Regular Meeting of the Board of Supervisors of the Stonebrier Community Development District was held on Thursday, September 10, 2015, at 10:00 a.m. at the Lutz Library, 101 W. Lutz Lake Fern Road, Lutz, Florida.

**FIRST ORDER OF BUSINESS – Roll Call**

Ms. Comings-Thibault called the meeting to order.

Present and constituting a quorum were:

|                  |                                       |
|------------------|---------------------------------------|
| Analina Medina   | Board Supervisor, Chairman            |
| Avelino Vide     | Board Supervisor, Vice Chairman       |
| Zachery Campbell | Board Supervisor, Assistant Secretary |
| Brad Cornelius   | Board Supervisor, Assistant Secretary |
| Emanuel Ramos    | Board Supervisor, Assistant Secretary |

Also present were:

|                           |                                       |
|---------------------------|---------------------------------------|
| Patricia Comings-Thibault | District Manager                      |
| Jere Earlywine            | District Counsel (via telephone)      |
| Tim Plate                 | P. E. District Engineer, Heidt Design |
| Joe Economous             | ValleyCrest                           |

**SECOND ORDER OF BUSINESS – Audience Comments**

Audience member had questions about who is responsible for repairing cracked roads.

**THIRD ORDER OF BUSINESS – Vendor Reports**

**A. American Ecosystems**

- Pond TZ - Lily Pad Problem
- Pond H2 Status for Pickerelweed Planting-September 10
- Pond J - Sweetgrass

American Ecosystems was not present. Discussion ensued.

On a MOTION by Mr. Ramos, SECONDED by Mr. Campbell, WITH ALL IN FAVOR, the Board approved the termination of American Ecosystems and will enter into contract with Aquatic Systems for the Stonebrier Community Development District.

**B. Discussion of Storm Water Best Practices**

Ms. Comings-Thibault presented for discussion the Storm Water Best Practices.

Discussion ensued.

**C. ValleyCrest**

Joe Economous presented the ValleyCrest report and asked for comments or questions.

Discussion ensued.

**D. DPFG Operations Report**

Ms. Comings-Thibault presented the DPFG Operations Report and asked for comments or questions.

Discussion ensued.

**FOURTH ORDER OF BUSINESS – Administrative Matters**

**A. Approval of Minutes of August 13, 2015 Meeting**

Ms. Comings-Thibault presented the August 13, 2015 Minutes and asked for questions, comments or corrections.

On a MOTION by Mr. Cornelius, SECONDED by Ms. Medina, WITH ALL IN FAVOR, the Board approved the minutes of the Board of Supervisors' meeting held on August 13, 2015 for the Stonebrier Community Development District.

**B. Acceptance of the Unaudited July Financial Statements**

Ms. Comings-Thibault presented the Unaudited July Financial Statements and asked for questions or comments.

On a MOTION by Mr. Cornelius, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board accepted the Unaudited Financial Statements as of July 31, 2015 for the Stonebrier Community Development District.

**C. Discussion – Meeting Dates and Times**

Ms. Comings-Thibault presented for discussion meeting dates and times.

Discussion ensued. It was decided to meet the second Wednesday of the month at 9 a.m.

**D. Discussion – CDD/HOA Conveyance**

Ms. Comings-Thibault presented for discussion the CDD/HOA conveyance.

Discussion ensued.

**E. Discussion – Easement & Encroachment**

Ms. Comings-Thibault presented for discussion the easement & encroachment.

Discussion ensued.

**F. Discussion – Maintenance of Roadway to the Bridge**

Ms. Comings-Thibault presented for discussion the maintenance of roadway to the bridge.

Discussion ensued.

**FIFTH ORDER OF BUSINESS – Business Matters**

**A. Email Exchange Administration - \$50 Monthly**

On a MOTION by Mr. Ramos, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board approved the Email Exchange Administration of \$50 monthly for the Stonebrier Community Development District.

**B. Ratification of ValleyCrest Proposal - \$303**

On a MOTION by Mr. Ramos, SECONDED by Mr. Vide, WITH ALL IN FAVOR, the Board ratified the ValleyCrest Proposal in the amount of \$303 for extra work for the Stonebrier Community Development District.

**C. Ratification of ValleyCrest Proposal - \$410**

On a MOTION by Mr. Vide, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board ratified the ValleyCrest Proposal in the amount of \$410 for extra work for the Stonebrier Community Development District.

**D. Consideration & Discussion of Tree Removal Proposal**

Ms. Comings-Thibault asked ValleyCrest to present the Tree Removal Proposal and asked for comments or questions.

Discussion ensued.

**E. Consideration of Lighting Proposals**

Ms. Comings-Thibault presented for consideration lighting proposals.

- **JC Handyman - \$1,700**
- **ValleyCrest - \$5,436**

On a MOTION by Mr. Vide, SECONDED by Mr. Ramos, WITH ALL IN FAVOR, the Board approved the JC Handyman Proposal in the amount of \$1,700 for extra work for the Stonebrier Community Development District.

**SIXTH ORDER OF BUSINESS – Staff Reports**

- A. Manager**  
There being none, the next item followed.
- B. Attorney**  
There being none, the next item followed.
- C. Engineer**  
There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS – Supervisor Requests**

Mr. Vide requested that pressure washing be done before the holidays.  
Request was made for the Engineer to prepare a graphic map.

On a MOTION by Ms. Medina, SECONDED by Mr. Cornelius, WITH ALL IN FAVOR, the Board approved the Engineer preparing a graphic map for the Stonebrier Community Development District.

**NINTH ORDER OF BUSINESS – Adjournment**

On a MOTION by Mr. Cornelius, SECONDED by Mr. Ramos, WITH ALL IN FAVOR, the Board adjourned the meeting for the Stonebrier Community Development District.

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name  
Title:  Secretary     Assistant Secretary

\_\_\_\_\_  
Printed Name  
Title:  Chairman     Vice Chairman